

ORDINANCE NO. 248

AN ORDINANCE OF THE CITY OF RICHFIELD, IDAHO, ESTABLISHING A FEE TO RECOVER THE ACTUAL LABOR COSTS ASSOCIATED WITH LOCATING AND COPYING DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF RICHFIELD, IDAHO:

WHEREAS The City of Richfield, Lincoln County, Idaho, is a municipal corporation duly organize and operating under the laws of the State of Idaho; and,

WHEREAS, the Idaho Legislature passed House Bill No. 328 Relating to Public Records and Fee Provisions associated with Public Records Requests, and providing for the pay rate of fees for copies effective April 7, 2011.

WHEREAS, The City Council desires to comply with all applicable statutes and laws and be fair to those who request voluminous copies of public records, and to residents of the City of Richfield who provide the finances that pay the wages for City staff, the City Council therefore establishes a rate of charge for such requests of public records; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHFIELD, LINCOLN COUNTY, IDAHO, as follows:

SECTION 1: The City Clerk may provide the requester information to help the requestor narrow the scope of the request or to help the requester make the request more specific when the response to the request is likely to be voluminous or require payment as provided in Section 9-338(10), Idaho Code.

SECTION 2: Except for fees that are authorized or prescribed under other provisions of Idaho Law, no fee shall be charged for first two (2) hours of labor in responding to a request for public records.

SECTION 3: The City may establish fees to recover the actual labor and copying costs associated with locating and copying documents.

SECTION 4: The City of Richfield establishes the following charges for black and white and color copies.

Black and White - under 100 pages	provided free of charge
Black and White - 100+ pages	ten cents (\$.10) per page