

The City of Richfield Mayor and City Council held a public hearing September 10, 2018, at 7:00 P.M.

The Public Hearing was to hear a conditional use permit for Mike and Rachele Barnes new owner of Friday's Market for a cold storage unit sitting on the city right of way. Mayor Buttane along with Councilman Maureen Ward, Leaven Hatch and Levi Long were in attendance.

Employees Lu Ann Swainston City Clerk, Jason Brauburger and Jose Loughmiller were also in attendance.

Mayor Buttane opened the public hearing. Mayor asked for public comment on the permit. No public comment written or oral was taken.

Mayor Buttane closed the public hearing at 7:05 P.M.

The regular city council meeting was called to order by Mayor Buttane at 7:07 P.M.

Roll Call: Councilman Maureen Ward present, Councilman Leaven Hatch present, Councilman Levi Long present and Mayor Buttane present.

Employees Jason Brauburger, Jose Loughmiller and Lu Ann Swainston were in attendance.

Guests included JUB Engineer Tracy Ahrens and Pat Baker from Baker Insurance Agency, Gooding, Idaho.

Action Items:

Agenda: Councilman Leaven Hatch made the motion to approve the agenda as posted, 2nd by Councilman Maureen Ward. Motion Carried.

Minutes: Councilman Maureen Ward made the motion to waive the reading and approve the previous months minutes, 2nd by Councilman Levi Long. Motion Carried.

Treasurer's Report: Councilman Leaven Hatch made the motion to waive the reading of the treasurer's report and approve, 2nd by Councilman Levi Long. Motion Carried

Action Items:

Mayor Buttane asked for council comment on the Public Hearing on the Conditional Use Permit for Mike and Rachele Barnes (Friday's Market). No comment was heard from the council. Planning and Zoning Commission recommended to the city council for approval of the permit with 3 conditions. (1) 10 year permit that would be renewable (2) Irrigation pipe buried under the cold storage unit. The unit would have to be moved if pipe starts leaking (3) Ownership changes.

Councilman Maureen Ward made the motion to approve the recommendation from the P&Z Commission, 2nd by Councilman Levi Long. 1 abstained vote by Councilman Leaven Hatch. Motion Carried.

Tracy Ahrens from JUB Engineers stated that an extension had been given by the Department of Environmental Quality for the water line on Lemhi Avenue.

Sewer: IPDES Permit meeting went well with DEQ officials from the Boise Office (Brynn Lacabanne), Tracy stated. They visited and walked through the facility site. They looked at the contact basin, pump house, influent location and outfall. They discussed with Jason and Jose the short-circuiting in the lagoons and the resulting sludge accumulation and poor percent of removal. Percent removal will be still 65% for BOD and TSS concentrations. The Twin Falls Office can provide technical assistance for the short circuiting, if improved they could likely improve the percent removal. Jason and Jose need to occasionally inspect the outfall for floating debris. Discussion was held on whether there was ever water in the channel, Jason indicated that the only water would be seen in the channel is either the city's effluent or runoff water. The cities limits would reflect zero mixing. That would mean that the chlorine and ammonia limits may get a little tighter than they would with mixing. The city could connect the oxbow back to the main river, moving the pipe assistance could come from the Twin Falls DEQ Office. Industrial User Surveys: the city needs to get the surveys back from the commercial connections to DEQ as soon as possible to determine whether a pretreatment program is necessary. The city will need to keep a master list and track new connections. The master list needs to be updated every 5 years and submit to DEQ Boise Office. The IPDES Permit will be put out for review then the permit will go out for public comment. Ms.Lacabanne hopes to issue the permit by the end of the year or early next year.

Tracy also stated that the Reuse Permit is still at the DEQ Office in Twin Falls waiting for approval from JUB Engineers.

Tracy also asked about applying for LHTAC grant for sidewalks by the school, deadline is November 2018. The City Council would like him to invite Ivan McCracken to come to the next city council to discuss the grant procedure and if the city council is interested in the grant this year.

Action Items:

The City received notification of the Final Order of the EPA Violation in the amount of \$13,500.00. Councilman Maureen Ward made the motion to have the City Clerk pay the fee as soon as possible, 2nd by Councilman Leaven Hatch. Motion Carried.

The city needs to transfer sewer funds from the sewer repair account to cover the \$13,500.00 violation and to put money in the Sewer System Account. Councilman Leaven Hatch made the motion to transfer the funds, 2nd by Councilman Levi Long. Motion Carried.

Mayor Buttane stated that electricity needs to be put in the storage shed for lights and electrical receptacles; this could be a fall project. Councilman Levi Long made the motion to put in a single row of lights allowing for expansion in the future and enough

receptacles to be able to plug in equipment as necessary allowing \$1,600.00 for expenses, 2nd by Councilman Leaven Hatch. Motion Carried.

Tim Wilson made a request to open 1st street from Blaine Avenue north approximately 300 feet. Councilman Leaven Hatch made the motion to open the street, 2nd by Councilman Levi Long.
Motion Carried.

Ed Reagen owner of Courier News from Fairfield, Idaho met with the city council about publishing the cities legal's in his newspaper. He publishes once per week on Thursdays. Councilman Maureen Ward made the motion to do a 6 month trial with the Courier News, 2nd by Councilman Levi Long. Motion Carried.

Councilman Maureen Ward mentioned the Christmas Tree Lighting Ceremony. The date has been set for December 1, 2018, at 6:30 P.M.

The city instructed the city clerk to order the Christmas lights for one tree in the little city park. A nativity scene will be on display, red, green and white tea lights will be given to the children and community to hold during the ceremony, Christmas carols, refreshments, community will be invited, will close the one block on Main Street during the festivities. The city received a donation from Glanbia Foods to help purchase the lights. A thank you card will be sent Glanbia for their generous donation.

Backflow preventers were discussed for the city parks. Jason Brauburger asked about potable water and irrigation for the parks if during drought years is the city going to water the parks? The feeling of the mayor and council is that the parks need to be kept green.

Action Items:

Frost Free for Senior Citizen Center: It was determined by Councilman Leaven Hatch and Maureen Ward to put a frost free at the senior center to hook up their air conditioner instead of having to install a backflow preventer. Motion Carried. Jason will install this fall; a trencher may have to be rented to install the water line pipe.

Pat Baker from Baker Insurance Agency met with the city council to go over the liability insurance for fiscal year 2018-2019. The insurance increased \$160.00 from the previous year. Councilman Maureen Ward made the motion to approve the liability insurance, 2nd by Councilman Leaven Hatch. Motion Carried.

The City decided against going with the federal government on the terrorism insurance. ICRMP members under no obligation has to go with the federal government policy the ICRMP board of trustees has purchased excess insurance for members of ICRMP in the amount of \$50,000.00. Councilman Leaven Hatch made the motion to reject the federal government policy and at no additional cost to the city to share in the coverage procured for all ICRMP Members, 2nd by Councilman Levi Long. Motion Carried. The annual cost is \$8,870.00.

Action Items:

Building Permit: A building permit from James Ray Construction for a stick built home on Block 42 Lots 1 and 2 lots are 50 X 122. Address is 225 E. Elmore Avenue. Water and Sewer Permits in the amount of \$1,000.00 each also was applied for. The P&Z commission made a recommendation to the city council to approve the permit. Councilman Levi Long made the motion to issue the permit, 2nd by Councilman Leaven Hatch. Motion Carried.

The planning and zoning commission will be working on building permit fees that are outdated and needs to be raised. Tiny houses was also discussed no where in the building code addresses the tiny house. Pat will be researching how to issue permits for tiny houses.

Water & Sewer Permits: The city council will discuss the cost of putting water and or sewer to a piece of property, the cost is more than the \$1,000.00 for each. The city council will discuss this further after Jason gets the cost of installing meter vault, etc. to the property line.

Jason told the mayor and council that the motor had to be pulled at well No. 4 at this time we are using a loaner motor from Ferguson Water works until the cities gets repaired.

Bills were read. Councilman Leaven Hatch made the motion to pay the bills as read, 2nd by Councilman Maureen Ward. Motion Carried.

CITY ACCOUNT

No. 6481 Verizon Wireless	109.19
No. 6482 Century Link	178.06
No. 6483 Pat Riley	1,045.37
No. 6484 Sweet's	95.48
No. 6485 Quill	173.91
No. 6486 Cintas	229.59
No. 6487 Home Depot	20.00
No. 6488 Idaho Fire Extinguishers	119.50
No. 6489 Timberline Trash	61.50
No. 6490 Ann's Auto & Ag	407.88
No. 6491 Friday's Market	7.79
No. 6492 Times News	570.22
No. 6493 Valley Wide CoOp	82.99
No. 6494 Ace Hardware	19.99
No. 6495 Idaho Power Co.	1,003.35
Bank Balance 8/31/18	\$340,690.18
Book Balance	\$340,572.55
Deposits	2,638.18
Expenditures	4,217.75
Bank Balance 9/31/18	\$339,110.61
Checks out	81.49
Book Balance	\$339,029.12

WATER ACCOUNT

No. 9193 NCPERS	16.00
No. 9194 PERSI	2,212.22
No. 9195 State Tax Commission	674.00
No. 9196 Associated Supply	308.98
No. 9197 Century Link	16.00
No. 9198 Magic Valley Lab	32.00
No. 9199 Walker Sand & Gravel	492.78
No. 9200 Columbia Electric	413.10
No. 9201 Valley Wide CoOp	175.50
No. 9202 Ferguson's	2,533.71
No. 9203 Postmaster	53.55
No. 9204 Idaho Power Co.	4,665.64
No. 9205 McHugh/Bromley	76.38
No. 9206 C. Buttane	46.17
No. 9207 M. Ward	8.55
No. 9208 L. Hatch	8.55
No. 9209 L. Long	8.55
No. 9210 M. Whitesell	8.55
No. 9211 Jason Brauburger	2,825.23
No. 9212 Jose Loughmiller	2,533.71
No. 9213 Lu Ann Swainston	2,817.00
No. 9214 Pat Riley	363.73
No. 9215 Regence Blue Shield	1,785.60

SEWER ACCOUNT

No. 3242 Magic Valley Lab	258.00
No. 3243 Thatcher Co. Inc.	513.30
No. 3244 JUB Engineers	1,034.93
No. 3245 Stukenholtz Lab	112.00
No. 3246 EPA	13,500.00
No. 3247 Idaho Power Co.	957.99
No. 3248 Lu Ann Swainston Postage	23.49

B & B Balance 8/31/18	\$13,664.28
Deposits	52,128.50
Expenditures	43,156.41
Bank Balance 9/31/18	\$22,636.37

SEWER REPAIR ACCOUNT

B&B Balance 8/31/18	\$187,289.67
Deposits	1,039.83
Expenditures	-----
B&B Balance 9/31/18	\$188,329.50

STATE TREASURER'S ACCOUNT

City Account

8/31/18 Balance	\$617,520.33
Int. Deposit	
9/31/18 Balance	

Water Account

8/31/18 Balance	\$201,143.82
Int. Deposit	
9/31/18 Balance	

Sewer Account

8/31/18 Balance	\$190,398.76
Int. Deposit	
9/31/18 Balance	

At 8:30 P.M., Councilman Leaven Hatch made the motion to adjourn the meeting, 2nd by Councilman Levi Long. Motion Carried.

Meeting Adjourned

Mayor Charles E. Buttane

City Clerk Lu Ann Swainston

Bank Balance 8/31/18	\$308,233.36
Book Balance	\$308,026.87
Deposits	38,548.12
Expenditures	25,205.45
Bank Balance 9/31/18	\$321,576.03
Checks Out	536.98
Book Balance	\$321,039.05

REVENUE SHARING ACCOUNT

No. 1220 Craig Hobdey	250.00
No. 1221 E. Scott Paul	75.00
No. 1222 Lincoln County	500.00

B&B Balance 8/31/18	\$27,751.75
Deposits	2.54
Expenditures	825.00
B&B Balance 9/31/18	\$26,929.29

WITHHOLDING ACCOUNT

B&B Balance 8/31/18	\$10,045.85
Deposits	3,428.49
Expenditures	3,427.88
B&B Balance 9/31/18	\$10,046.46

