

On March 12, 2018, at 7:00 P.M., the City of Richfield's city council held their regular meeting.

Mayor Charles Buttane called the meeting to order.

Roll Call: Councilmembers Maureen Ward present, Leaven Hatch present, Levi Long present, Mark Whitesell present, and Mayor Charles Buttane present.

Employees Jose Loughmiller maintenance and Lu Ann Swainston City Clerk were in attendance.

Guests included Benjamin Ware of Ware & Associates, JUB Engineer Ivan McCracken, Lori Royal and Annie West.

Agenda: Councilman Maureen Ward made the motion to approve the agenda as posted and mailed out to members, 2<sup>nd</sup> by Councilman Leaven Hatch. Motion Carried.

Minutes: Councilman Levi Long made the motion to approve and waive the reading of the previous month's minutes, 2<sup>nd</sup> by Councilman Leaven Hatch. Motion Carried.

Treasurer's Report: Councilman Maureen Ward made the motion to approve and waive the reading of the treasurer's report, 2<sup>nd</sup> by Councilman Mark Whitesell. Motion Carried.

Ordinance: 1<sup>st</sup> reading of the ordinance pertaining to public requests for documents to be copied, Councilman Levi Long made the motion to approve the reading, 2<sup>nd</sup> by Mark Whitesell. Motion Carried.

Resolution: The city is in with numerous cities to approve the water coalition settlement agreement that the city attorney's worked out with the Surface Water Coalition with water delivery call affecting the cities water rights. Councilman Leaven Hatch made the motion to approve the reading of the resolution, 2<sup>nd</sup> by Councilman Maureen Ward. Motion Carried.

Benjamin Ware from Ware & Associates presented the 2016-2017 Fiscal Year Audit to the Mayor and City Council. Ben gave a non-modified opinion (being the best that you can get). The city could operate approximately 14 years without any difficulty. He expressed the way the city operates couldn't be better.

Councilman Maureen Ward made the motion to approve the audit, 2<sup>nd</sup> by Councilman Leaven Hatch. Motion Carried.

Councilman Leaven Hatch made the motion to approve Ware & Associates as the auditor for the next fiscal year for \$5,750.00, 2<sup>nd</sup> by Councilman Levi Long. Motion Carried.

JUB Engineer Ivan McCracken met with the mayor and city council to explain the Lhtac 2 grants that are available to the city if the council is interested. The grants would be for roads. The city council will discuss the deadline is November 2018.

Sewer: Sludge of the lagoons, Will Granden stated that the city is next to start the project as long as the weather cooperates. Jason will keep in contact with Will on the project.

Annual Outlaw Day Event June 10, 2018. Lori Royal and Annie West stated that a parade at 10:00 A.M. then rodeo events around 12:00 noon at the arena. Mud Bogs will follow the arena events at the mud bog pit approximately 4:00 P.M. Ending of the day will be a street dance starting at 9:00 P.M. Queen contest will be held May 26, 2018; a saddle will be given away to the queen.

Repairs at the arena: The concrete pad needs to be replaced where the handicap porta potty toilet will set. The city will order porta potty toilets for the arena and up town for the parade and dance. They would like to have the weeds sprayed with a sterilant to remove the weeds, and mow the arena like last year. They asked what is in the repair account from last year, city clerk will find out. They stated that the mud bogs is going to be bigger and better. They are talking about having a bull riding Friday night up town on the lot owned by Larry Deeds next to the Little Wood Saloon, they would have the top 5 would come back on Saturday afternoon at the arena. Leaven Hatch stated that he has asked Glanbia Foods to purchase 1500 feet of top rail pipe to put on the existing arena as it sets.

Mayor Buttane stated that Lawrence Silvey would like to place a western theme mural on the east side of the city and county shop at his expense. Councilman Leaven Hatch made the motion to allow him to do the mural, 2<sup>nd</sup> by Mark Whitesell. Motion Carried.

The city needs to purchase chips for the upcoming oiling project. The chips can purchased from the company that is setting up at the pit that has been used in the past or purchase the chips from Walker Sand and Gravel. If purchased from the pit the city would haul the chips and stock pile at the 6 mile corner or purchase from Walkers and either the city would haul which would take about a full week of straight hauling or hire walkers to haul. Decision will be made at the next month's meeting.

Moving of the flag pole was discussed to the other side of the shop by the small park. Councilman Levi Long made the motion to leave the flag pole where it is and use heavier rope, if moved then a light would have to be installed on the other side of the building unless the flag is removed every night, 2<sup>nd</sup> by Councilman Leaven Hatch. Motion Carried.

Personnel Policy was discussed. Councilman Levi Long made the motion to extend the personnel policy another 5 years, 2<sup>nd</sup> by Councilman Leaven Hatch. Motion Carried.

Mayor Buttane discussed with the city council of possible sewer rate increase. Expenses are way over the revenue being brought in. The mayor and city council will discuss in the next few months about an increase.

Building Permit for Joe Skerratt for a 12 X 24 shed. The P&Z Commission recommended to the council for approval. A site map accompanied the plan and set backs of 8' off Kootenai Avenue and 5' from the home. Councilman Leaven Hatch made the motion to approve the permit, 2<sup>nd</sup> by Councilman Mark Whitesell. Motion Carried.

Building Permit for Nathan Brownlee to remove to single wide trailers making room to place a manufactured home with a double car garage on the property. Councilman Maureen Ward made the motion to approve the permit after P&Z recommendation to approve the permit, 2<sup>nd</sup> by Councilman Levi Long. Motion Carried.

Mike Settell met with the city council about seepage testing of the lagoons and products that he would recommend to help with the lagoons testing and management. He will speak with Jason on products that would work for the sewer system.

Engineers over design and over build for most small cities.

He recommends an operation audit; he would like to look over the land application site. He also would like to meet with Jason on the process of collections and treatments that the city does on the sewer system to see if he could help the city out with. Help with electrical costs. Idaho Power Company has been working with Jason on power audits for the city.

Bills were read. Councilman Maureen Ward made the motion to approve the bills are read, 2<sup>nd</sup> by Councilman Leaven Hatch. Motion Carried.

CITY ACCOUNT

No. 6396 Timberline Trash	61.50
No. 6397 St. Luke's	45.00
No. 6398 Century Link	176.59
No. 6399 State Insurance Fund	239.00
No. 6400 Ann's Auto & Ag	235.90
No. 6401 Verizon Wireless	108.44
No. 6402 Richfield Highway District	153.83
No. 6403 Cintas	155.46
No. 6404 Valley Wide CoOp	109.01
No. 6405 Times News	64.87
No. 6406 Zion's Bank	67.44
No. 6407 Idaho Power Co.	1,068.91
No. 6408 Ware & Associates	1,916.67
No. 6409 Pat Riley	284.92
Bank Balance 2/28/18	\$315,771.01
Book Balance	\$314,627.29
Deposits	3,055.76
Expenditures	5,829.37
Bank Balance 3/31/18	\$312,997.40
Check Out	1,133.78
Book Balance	\$311,863.62

SEWER ACCOUNT

No. 3191 JUB Engineers	910.60
No. 3192 JUB Engineers	398.55
No. 3193 JUB Engineers	1,933.24
No. 3194 Zion's Bank	205.00
No. 3195 Magic Valley Lab	541.00
No. 3196 Ferguson's	36.76
No. 3197 Thatcher Co. Inc.	552.33
No. 3198 Idaho Power Co.	1,015.36
No. 3199 Ware & Associates	1,916.67
Bank Balance 2/28/18	\$16,954.92
Bank Balance	\$15,844.43
Deposits	31,465.50
Expenditures	36,857.81
B & B Balance 3/31/18	\$11,562.61

WATER ACCOUNT

No. 9062 NCPERS	16.00
No. 9063 PERSI	2,156.90
No. 9064 State Tax Commission	653.00
No. 9065 Associated Supply	308.98
No. 9066 Century Link	16.00
No. 9067 Magic Valley Lab	16.00
No. 9068 Standard Printing	195.56
No. 9069 Postmaster	59.15
No. 9070 Idaho Power Co.	4,373.78
No. 9071 McHugh Bromley	98.49
No. 9072 JUB Engineers	363.81
No. 9073 Ware & Associates	1,916.66
No. 9074 C. Buttcan	46.17
No. 9075 M. Ward	8.55
No. 9076 L. Hatch	8.55
No. 9077 L. Long	8.55
No. 9078 M. Whitesell	8.55
No. 9079 J. Brauburger	2,825.23
No. 9080 J. Loughmiller	2,317.22
No. 9081 L. Swainston	2,817.00
No. 9082 P. Riley	363.73
No. 9083 Regence Blue Shield	1,785.60

Bank Balance 2/28/18

Bank Balance 2/28/18	\$257,892.99
Book Balance	\$253,171.03
Deposits	36,048.82
Expenditures	32,117.73
Bank Balance 3/31/18	\$261,824.08
Check Out	68.40
Book Balance	\$261,755.68

REVENUE SHARING ACCOUNT

No. 1200 Craig Hobdey	250.00
No. 1201 E. Scott Paul	75.00
No. 1202 Lincoln County	500.00
B&B Balance 2/28/18	\$25,605.41
Deposits	.91
Expenditures	750.00
Bank Balance 3/31/18	\$24,856.32
Check Out	75.00
Book Balance	\$24,781.32

SEWER REPAIR ACCOUNT

B&B Balance 2/12/18	\$181,074.96
Deposits	1,027.85
Expenditures	-----
B&B Balance 3/12/18	\$182,102.81

WITHHOLDING ACCOUNT

B&B Balance 2/28/18	\$10,042.91
Deposits	3,348.48
Expenditures	3,348.13
B&B Balance 3/31/18	\$10,043.26

STATE TREASURER'S ACCOUNT

CITY ACCOUNT

2/28/18	\$611,779.33
Interest Deposit	
3/31/18	

WATER ACCOUNT

2/28/18	\$199,273.82
Interest Deposit	
3/31/18	

SEWER ACCOUNT

2/28/18	\$206,561.39
Interest Deposit	
3/31/18	

At 7:45 P.M. after no further business Councilman Levi Long made the motion to adjourn the meeting, 2<sup>nd</sup> by Councilman Mark Whitesell. Motion Carried.

Meeting Adjourned

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Mayor Charles Buttane

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City Clerk Lu Ann Swainston