

On January 14, 2019, at 7:00 P.M., The City of Richfield Mayor and Council held their regular meeting.

Action Item: Addition to agenda. Mayor Buttane added to the agenda water line on Cassia Avenue. Councilman Maureen Ward made the motion to approve the addition, 2nd by Councilman Leaven Hatch. Motion Carried.

Mayor Buttane called the meeting to order.

Roll Call: Councilman Maureen Ward present, Councilman Leaven Hatch present, Councilman Levi Long present, Councilman Mark Whitesell present and Mayor Charles Buttane present.

Employees present: W/WW Maintenance Jason Brauburger, Jose Loughmiller and City Clerk Lu Ann Swainston.

Guests included Tracy Ahrens JUB Engineer, Sheriff Rene Rodriguez, Deputies Dan Vanleuwen and Kevin Thompson and County Commissioner Rebecca Wood.

ACTION ITEMS:

Minutes: Councilman Long made the motion to waive the reading and approve the minutes from the previous meeting, 2nd by Councilman Whitesell. Motion Carried.

Treasurer's Report: Councilman Hatch made the motion to waive the reading and approve the report, 2nd by Councilman Long. Motion Carried.

ACTION ITEMS:

Ordinances:

- (1) The 3rd and Final Reading of the official newspaper being Courier News. Councilman Hatch made the motion to approve the 3rd reading, 2nd by Councilman Ward. Motion Carried. The Ordinance will be No. 251 and will be printed in the Courier News one time.
- (2) The 3rd and Final Reading of the Water Hook up Maintenance Fee increase from \$1,000.00 to \$1,500.00. Councilman Whitesell made the motion to approve the 3rd reading, 2nd by Councilman Long. Motion Carried. This Ordinance will be given No. 252, and will also be published in the newspaper. A public hearing will be scheduled for the March meeting after publication.
- (3) The 3rd and Final Reading of the Sewer Hook up Maintenance Fee increase from \$1,000.00 to \$1,500.00. Councilman Hatch made the motion to approve the reading, 2nd by Councilman Ward. Motion Carried. This ordinance will also be published in the newspaper of record with a public hearing will be March 11, 2019. This Ordinance was given No. 253.

- (4) Ordinance No. 254 Restrictions on Roadways was read for the final time. Councilman Long made the motion to approve the reading of the ordinance, 2nd by Councilman Ward. Motion Carried. This ordinance was given No. 254 and will also be published in the Courier News.

- (5) An ordinance was read for the first time by the city clerk vacating a portion of Elmore Avenue and Kootenai Avenue west of Tiger Drive Block 35 and 51 and vacating all alleys in Block 35, 46 and 51. Councilman Hatch made the motion to approve the 1st reading, 2nd by Councilman Long. Motion Carried. Mayor Buttane declared this as an emergency ordinance so recommended to waive the 2nd and 3rd reading of the proposed ordinance because of time constraints. Councilman Ward made the motion to approve the 2nd & 3rd Reading of the Ordinance, 2nd by Councilman Whitesell. Motion Carried. The Ordinance was given No. 255. The ordinance will be published in the Courier News.

The received a letter from the City Attorney Craig Hobdey stating that Buckeye Ranch in Hagerman Valley has filed an application for some new water rights. The Coalition of Cities would like the City of Richfield be in support of filing a protest to these water rights. Councilman Hatch agreed with the request he made a motion to file a protest, 2nd by Councilman Long. Motion Carried.

Sheriff was present at the meeting to discuss the sheriff agreement that was denied for the renewal of the agreement with the county for coverage. He wanted to discuss the reasons as to why the agreement was not renewed. The agreement expired September 30, 2018. The city has not been receiving money for any citations that went through the courts since the agreement was signed with the Lincoln County Commissioners. Sheriff has not been present at any city council meetings since the agreement was signed to give a report of the activity within the city. Rebecca Wood County Commissioner was present during the discussion.

Councilman Hatch made the motion to adjourn to executive session, 2nd by Councilman Long. Motion Carried. Councilman Ward aye, Councilman Hatch aye, Councilman Long aye, Councilman Whitesell aye. Vote unanimous in favor, meeting adjourned to executive session. Pursuant to IC 74-206 (1) (b), evaluation of public officer. Mayor Buttane adjourned executive session and re-convened the regular meeting.

Prosecuting Attorney Agreement: The city received a contractual agreement to provide the city prosecution services from E. Scott Paul Lincoln County Prosecuting Attorney in the amount of \$75.00 per month the agreement was from February 1, 2019 to January 31, 2021 (24 months). After some discussion Mayor Buttane stated that because he will not be running for mayor in the November election and he felt that the agreement should only be until December 31, 2019. Councilman Hatch made the motion to have the city clerk write a letter to E. Scott Paul stating that the City would only like to renew the agreement until December 2019, 2nd by Councilman Whitesell. Motion Carried.

ACTION ITEMS:

Tracy Ahrens JUB Engineer met with the city council.

- (1) The completion of the water line project on Lemhi Avenue has been completed. The record of drawing has been sent to DEQ.
- (2) Sewer Project: DEQ completed the review of the Cities Lagoon #1 and Lagoon #2 Seepage Testing Report. The seepage test of the wastewater lagoons following the removal of solids ensured the integrity of the lagoon liners was not compromised and approved. The seepage test will need to be done every 10 years.
- (3) Sidewalk Grant: Deadline is approaching on the side walk grant waiting to see whether the city will be a benefactor of the grant.
- (4) Reuse Permit Sewer: Tracy stated that DEQ is getting closer to issuing the new reuse permit. They will schedule a meeting with DEQ, JUB and City officials to discuss the new if any regulations that the city will have to comply with.

Tracy discussion the IPDES permit. JUB Engineers and DEQ are trying to find a solution of potentially moving the discharge point or reconnecting a slough to the river. The plan would need to be written into the IPDES permit.

Official Depository: Councilman Whitesell made the motion that Zion's Bank, State of Idaho State Treasury Fund to be the official depositories for the City, 2nd by Councilman Hatch. Motion Carried.

President of Council: Councilman Ward made the motion to appoint Leaven Hatch as the president of Council, 2nd by Councilman Long. Motion Carried.

Mayor Buttane stated the duties of the council will be:

Street & Alley	Councilman Hatch
Parks	Councilman Ward
Culinary Water	Councilman Long
Sewer	Councilman Whitesell
Irrigation, General Supervision	Mayor Buttane

Mayor Buttane recommended rehiring the 4 employees: Jason Brauburger, Jose Loughmiller, Lu Ann Swainston, and Pat Riley. Councilman Long made the motion to approve the recommendation, 2nd by Councilman Hatch. Motion Carried.

Recommendation from Mayor Buttane to give the employees a 3% cost of living raise for Fiscal Year 2018-2019. Councilman Long made the motion to approve the recommendation, 2nd by Councilman Ward. Motion Carried.

Water Line Project for spring and summer: Mayor Buttane made a recommendation to the city council do lay a new water line from 3rd Street along West Cassia Avenue to Ryan Fuchs property, then Cassia Avenue on Tiger Drive to Elmore Avenue. The new line will have fire hydrants added. The Richfield School District will be building a new gym, a new water line with fire hydrant will be written in the plan. Mayor Buttane also stated that he would like to see if Craig Gill would be available to do the work with the help from city employees. Councilman Ward made the motion, 2nd by Councilman Hatch. Motion Carried.

Information: The planning and zoning commission has scheduled a public hearing for the Richfield School District for February 6, 2019 at 6:00 P.M. to hear the plans for the Gym, Ag Shop, HVAC from Design West Bill Hamlin. The city will then schedule a public hearing for February 11, 2019 at 7:00 P.M. Along with the public hearing a conditional use permit will be held at the same time for the modular trailer to be moved to a different location.

Councilman Hatch made the motion to pay the bills that were read by the city clerk adding the Lincoln County Sheriff for deputy for month of January 2019, 2nd by Councilman Ward. Motion Carried.

CITY ACCOUNT

No. 6534 Cintas	194.72
No. 6535 Timberline Trash	61.50
No. 6536 Verizon Wireless	107.43
No. 6537 Century Link	179.02
No. 6538 Arlene's Flowers	55.00
No. 6539 Zion's Bank	284.60
No. 6540 National Auto Parts	22.01
No. 6541 Idaho Power Co.	1,822.62
Bank Balance 12/31/18	\$351,896.53
Book Balance	\$351,874.95
Deposits	35,368.81
Expenditures	2,901.01
B & B Balance 1/31/19	\$384,364.33

SEWER ACCOUNT

No. 3265 Magic Valley Lab	551.00
No. 3266 Stukenholtz Lab	503.09
No. 3267 JUB Engineers Inc.	398.52
No. 3268 Thatcher Co. Inc.	385.54
No. 3269 Current Control	880.00
No. 3270 Ace Hardware	60.23
No. 3271 Idaho Power Co.	914.03
No. 3272 Zion's Bank	470.34
Bank Balance 12/31/18	\$29,985.50
Book Balance	\$29,035.50
Deposits	29,847.00
Expenditures	29,281.65
Bank Balance 1/31/19	\$29,650.85
Check Out	60.23
Book Balance	\$29,590.62

WATER ACCOUNT

No. 9301 NCPERS	16.00
No. 9302 PERSI	2,352.23
No. 9303 State Tax Commission	668.00
No. 9304 Valley Wide CoOp	133.58
No. 9305 Idaho Dept. of Labor	383.90
No. 9306 Magic Valley Lab	16.00
No. 9307 Century Link	16.00
No. 9308 McHugh Bromley	53.11
No. 9309 Idaho Power Co.	4,224.07
No. 9310 Postmaster	54.95
No. 9311 JUB Engineers, Inc.	482.52
No. 9312 C. Buttcan	46.17
No. 9313 M. Ward	8.55
No. 9314 L. Hatch	8.55
No. 9315 L. Long	8.55
No. 9316 M. Whitesell	8.55
No. 9317 J. Brauburger	2,928.03
No. 9318 J. Loughmiller	2,614.00
No. 9319 L. Swainston	2,908.63
No. 9320 P. Riley	374.65
No. 9321 Blue Shield	1,769.30
Bank Balance 12/31/18	\$309,025.52
Book Balance	\$308,181.94
Deposits	35,565.35
Expenditures	27,405.30
Bank Balance 1/31/19	\$316,685.57
Checks Out	208.85
Book Balance	\$316,476.72

REVENUE SHARING ACCOUNT

No. 1229 Craig Hobdey	250.00
No. 1230 E. Scott Paul	75.00
No. 1231 Lincoln County	500.00
B&B Balance 12/31/18	\$30,223.15
Deposits	3.83
Expenditures	500.00
Bank Balance 1/31/19	\$29,726.98
Check Out	325.00
Book Balance	\$29,401.98

SEWER REPAIR

B&B Balance 12/11/18	\$166,450.14
Deposits	1,042.50
Expenditures	-----
B&B Balance 1/11 /19	\$167,492.64

WITHHOLDING ACCOUNT

B&B Balance 12/31/18	\$10,049.05
Deposit	3,578.87
Expenditures	3,578.06
B&B Balance 1/31/19	\$10,049.86

STATE TREASURER'S FUND

CITY ACCOUNT

12/31/18 Balance	\$622,273.05
Int. Deposit	
1/31/19 Balance	

WATER ACCOUNT

12/31/18 Balance	\$202,691.92
Int. Deposit	
1/31/19 Balance	

SEWER ACCOUNT

12/31/18 Balance	\$191,864.15
Int. Deposit	
1/31/19 Balance	

Councilman Long made the motion to adjourn the meeting, 2nd by Councilman Hatch.
Motion Carried.

Mayor Charles Buttane

City Clerk Lu Ann Swainston