

On January 8, 2018, at 7:00 P.M., the City of Richfield mayor and city council met to hold their regular City Council Meeting.

Mayor Charles Buttane called the meeting to order.

Roll Call of city council: Councilman Maureen Ward present and Councilman Leaven Hatch present along with Mayor Buttane.

Guests: JUB Engineer Tracy Ahrens, Jama Hamal.

Employees included Jason Brauburger, Jose Loughmiller and Lu Ann Swainston.

Agenda: Councilman Leaven Hatch made the motion to approve the agenda as posted and mailed to each city councilman and mayor, 2nd by Councilman Maureen Ward.

Motion Carried.

First order of business was to canvas the election result from the November 7, 2017 election.

Ron Holland	35 votes
Danny Ward	32 votes
Levi Long	46 votes
Mark Whitesell	36 votes
Tammy Wayment	17 votes

Councilman Maureen Ward made the motion to approve the 2017 election results, 2nd by Councilman Leaven Hatch; Mayor Buttane also approved the motion. Motion Carried.

Oath of Office for New Councilman: The oath of office was administered to Levi Long and Mark Whitesell for a 4 year term for each. A certificate of election was given to each councilman.

Minutes: Councilman Hatch made the motion to waive the reading and approve the minutes from the previous months meeting, 2nd by Councilman Ward. Motion Carried.

Treasurer's Report: Councilman Hatch made the motion to waive the reading and approve the treasurer's report, 2nd by Councilman Long. Motion Carried.

Elect President of Council: Councilman Maureen Ward made the motion to appoint Leaven Hatch as the president of the council, 2nd by Councilman Mark Whitesell. Motion Carried.

Recommendation from the Mayor for the duties of the city council:

Street and Alley---	Councilman Leaven Hatch
Parks	---Councilman Maureen Ward
Culinary Water	---Councilman Levi Long
Sewer System	---Councilman Mark Whitesell

General Supervision and Irrigation---Mayor Charles Buttane

Mayor Buttane made a recommendation to the City Council to have Zion's National Bank and State Treasurer's Office as the Official Depository for the City of Richfield. Councilman Hatch made the motion, 2nd by Councilman Ward. Motion Carried.

Mayor Buttane recommended to the City Council to rehire the 4 employees, Jason Brauburger, Jose Loughmiller, Lu Ann Swainston and Pat Riley. Motion was made by Levi Long, 2nd by Leaven Hatch Motion Carried.

Councilman Long made the motion, 2nd by Councilman Hatch to approve the recommendation of Mayor Buttane's to give the 4 employees a 3% raise for 2017. Motion Carried.

JUB Engineer Tracy Ahrens met with the City Council of several issues.

1. Wastewater Reuse Permit: Tracy has spoken with DEQ J.J. Fenton about the delay on the permit. J.J. Fenton stated that will be another 2-3 weeks before it will be completed.
2. De chlorination System: The system has been installed by Jason and Jose. JUB is working on the drawings of record to be sent to DEQ to complete the project in its entirety.
3. Bio Solids Management Plan: This has been delayed because of the frost in the ground. DEQ Joe Otero the city will have to wait for the freezing cycle is over probably 1st of March or April 2018.
4. EPA Violations: Deadline for response and explanations is January 15, 2018. Dan Ayers with JUB Engineers is drafting a letter with the responses to them. The letter was supposed to go out January 9, 2018.
5. Water System: The drawing of record for the water line replacement on Kootenai Avenue was sent to DEQ from JUB Engineer's, waiting to hear back from DEQ.
The generator will be placed on the concrete pad in the next few weeks then that will be completed.

Summer Projects was discussed: (1) Water line on Lemhi Avenue from 3rd street to 1st street, placing 2 fire hydrants on the line. (2) Rodeo Grounds up grade putting a top rail on the arena fence and replacing the bucking chutes. (3) Replace Signs at Rocky Ledge No Lifeguard on Duty, or Swim at Own Risk, they have been placed at Rocky Ledge but vandals keep removing them. (4) Utility Audit with Idaho Power Company at all facilities. (5) Jason showed interest in getting Wastewater Lagoon Videos from DEQ and watch them with some suggestions to improve the wastewater facility.

Bills were read by the City Clerk. Councilman Hatch made the motion to pay the bills, 2nd by Maureen Ward. Motion Carried.

CITY ACCOUNT

No. 6372 Ace Hardware	82.27
No. 6373 Verizon Wireless	113.35
No. 6374 Century Link	177.84
No. 6375 Ann's Auto & Ag	12.77
No. 6376 Burk's Tractor	1,458.80
No. 6377 Cintas	155.46
No. 6378 Industrial Electric	815.78
No. 6379 Timberline Trash	61.50
No. 6380 R. Highway District	296.32
No. 6381 Idaho Power Co.	1,079.18
No. 6382 U.S. Post Office	98.00
No. 6383 LHTAC	34.50

Bank Balance 12/30/17	\$273,609.25
Book Balance	\$273,547.75
Deposits	43,912.17
Expenditures	4,431.00
Bank Balance 1/31/18	\$313,090.42
Check Out	82.24
Book Balance	\$313,008.18

SEWER ACCOUNT

No. 3172 Tacoma Screw	23.93
No. 3173 Magic Valley Lab	463.00
No. 3174 H.D. Fowler	167.30
No. 3175 Valley Wide CoOp	166.74
No. 3176 Thatcher Co. Inc.	136.10
No. 3177 USA BlueBook	39.50
No. 3178 Industrial Electric	2,003.88
No. 3179 Home Depot	164.44
No. 3180 Platt	160.08
No. 3181 Idaho Power Co.	831.37
No. 3182 Stukenholtz Lab	329.96

Bank Balance 12/30/17	\$24,070.68
Book Balance	\$24,013.90
Deposits	26,229.50
Expenditures	31,137.22
B&B Balance 1/31/18	\$19,162.96

WITHHOLDING ACCOUNT

B&B Balance 12/30/17	\$10,042.27
Deposits	3,625.00
Expenditures	3,624.65
B&B Balance 1/31/18	\$10,042.62

WATER ACCOUNT

No. 9018 NCPERS	16.00
No. 9019 PERSI	2,294.85
No. 9020 State Tax Commission	621.00
No. 9021 McHugh & Bromley	28.20
No. 9022 JUB Engineer's	2,014.99
No. 9023 Magic Valley Lab	16.00
No. 9024 Glendale Construction	213.00
No. 9025 Century Link	16.00
No. 9026 Platt	568.38
No. 9027 Department of Labor	375.28
No. 9028 Idaho Power Co.	3,888.86
No. 9029 Postmaster	60.20
No. 9030 U.S. Post Office	225.00
No. 9031 C. Buttane	46.17
No. 9032 M. Ward	8.55
No. 9033 L. Hatch	8.55
No. 9034 L. Long	8.55
No. 9035 M. Whitesell	8.55
No. 9036 J. Brauburger	2,696.23
No. 9037 J. Loughmiller	2,533.14
No. 9038 L. Swainston	2,817.00
No. 9039 P. Riley	363.73
No. 9040 Regence Blue Shield	1,785.60

Bank Balance 12/30/17	\$277,776.46
Book Balance	\$241,261.53
Deposits	35,889.88
Expenditures	60,434.28
Bank Balance 1/31/18	\$253,232.06
Check Out	406.48
Book Balance	\$252,825.58

REVENUE SHARING ACCOUNT

No. 1194 Craig Hobdey	250.00
No. 1195 E. Scott Paul	75.00
No. 1196 Lincoln County	500.00

B&B Balance 12/30/17	\$23,494.13
Deposits	.84
Expenditures	825.00
B&B Balance 1/31/18	\$22,669.97

SEWER REPAIR ACCOUNT

B&B Balance 12/11/17	\$179,011.93
Deposits	1,030.43
Expenditures	-----
B&B Balance 1/11/18	\$180,042.36

STATE TREASURER'S FUND ACCOUNTS

CITY ACCOUNT

12/30/17 \$610,372.19
Int. Deposit
1/31/18

WATER ACCOUNT

12/30/17 \$198,815.47
Int. Deposit
1/31/18

SEWER ACCOUNT

12/30/17 \$206,086.27
Int. Deposit
1/31/18

Being no further business to conduct Councilman Leaven Hatch made the motion to adjourn the meeting at 7:35 P.M., 2nd by Councilman Levi Long. Motion Carried

Meeting Adjourned

Mayor Charles Buttane

City Clerk Lu Ann Swainston