

On February 10, 2020, the City of Richfield held their regular monthly meeting at 6:30 P.M.

Mayor Tom Naylor called the meeting to order.

The pledge of allegiance to the flag was sited.

Roll Call: Councilman Mark Whitesell present, Councilman Levi Long absent, Councilman Annie West present. Mayor Tom Naylor present, City Clerk Lu Ann Swainston present. Maintenance employee Jason Brauburger also present.

Introduction of Guests: Crystal Naylor, Sheriff Rene King and Erica King.

ACTION ITEM: Oath of Office was administered to Councilman Leaven Hatch for a 4 year term.

Roll Call again showing Councilman Leaven Hatch present, Councilman Mark Whitesell, Councilman Annie West present and Mayor Tom Naylor.

Agenda: Councilman Annie West made the motion to approve the agenda as posted, 2nd by Councilman Leaven Hatch. Motion Carried.

Minutes: Councilman Mark Whitesell made the motion to waive the reading of the January 2020 minutes and approve, 2nd by Councilman Leaven Hatch. Motion Carried.

Treasurer's Report: Councilman Hatch made the motion to approve the treasurer's report as sent out to each councilman and mayor, 2nd by Councilman Whitesell. Motion Carried.

ACTION ITEM: Sheriff Rene King stated that the sheriffs department responded to 38 calls and 110 estimated hours in the City of Richfield for the month of January 2020.

Roller Skating Donation: Crystal Naylor would like to start up roller skating at the American Legion starting in March or April 2020. The Lincoln County Recreation District could provide the insurance for the venture. Councilman Leaven Hatch made the motion to donate \$250.00, 2nd by Councilman Mark Whitesell. Motion Carried.

Arena Use: The riding club at their meeting discussed the use of the arena by any individual. The riding club is asking for a \$500.00 rental deposit fee. If there is no damage to the property they would receive \$250.00 refund from the riding club. No Alcohol can be sold at the arena unless a catering permit is obtained from the City of Richfield with approval from a licensed bar. They have to provide insurance for the day a copy would be given to the Riding Club and the City of Richfield.

Sidewalks: Discussion was held on replacing sidewalks in the city. It is the land owner's responsibility to maintain the sidewalks. The city would be willing to help replace the concrete.

The city council was informed that the Family Mart maybe interested in putting in a fuel station in the near future. They would have to apply for a building permit from the P&Z and would have to meet all State of Idaho guidelines along with the State Fire Marshal guidelines.

Water Coalition Letter was received from the City Attorney Craig Hobdey. The letter pertains to Buckeye Farms in Hagerman, Idaho. The Coalition of Cities protested the application because they propose to pump trust water in the ESPA moratorium area. This could result in curtailment of the pumping for the cities. The cost of the work being done on behalf of the cities would be split between the cities in the plan would be \$1,950.00 on how the bills are being split in the past.

So Valley Trailer Park issue with the sewer: There are 6 trailer hookups to the park for sewer, the water is one meter. After some discussion Councilman Hatch made the motion that their being 6 hookups for the sewer they pay \$40.00 per hookup, 2nd by Councilman Annie West. Motion Carried.

Maintenance Report: Jason stated that they had plowed 4 times for the month of January 2020. The sewer lift station had blown a fuse and has since been fixed. Jose traveled to Twin Falls to attend a class for his continued education in water/wastewater. Jason traveled to Boise to attend a backflow continued education for water. Jason also stated that he would be going to a continued education class for his electrical license the 2nd, 3rd, and 4th of March 2020.

The sewer Annual Reuse permit due January 31, 2020, was hand delivered to DEQ in the Twin Falls by Jason. The water line projects last summer with the moisture the trenches need to have gravel put over the water line.

On February 4, 2020 the city received a call from Magic Valley Lab informing the city that we had a non-compliance test with the E-Coli testing done. Jason contacted DEQ of the reportable violation by phone and email. The city retested showing that the e-coli came back as less than 1. Jason thinks that an air lock in the system with the chlorine pump caused the problem, it has since been fixed. The city council would like to take a field trip with Jason and Jose at a later date to look at the water system and sewer system.

Bills: The city clerk read the bills. Councilman Whitesell made the motion to pay the bills as read, 2nd by Councilman Hatch. Motion Carried.

Each councilman and mayor was given a copy of the existing personnel policy and a newer version from ICRMP to compare for next months meeting.

After no further business Councilman Hatch made the motion to adjourn the meeting 2nd by Councilman Annie West. Motion Carried.

- Add to agenda for next month:
1. Duties of Council
 2. Irrigation lines replace
 3. Personnel Policy

CITY ACCOUNT

No. 6706 State Insurance Fund	3,378.00
No. 6707 Cintas	429.29
No. 6708 Verizon Wireless	107.22
No. 6709 Century Link	177.92
No. 6710 Valley Wide CoOp	716.67
No. 6711 Timberline Trash	61.50
No. 6712 Idaho Power Co.	1,275.20
Bank Balance 1/31/20	\$479,581.96
Book Balance	\$472,450.31
Deposits	8,748.04
Expenditures	12,061.05
Bank Balance 2/28/20	\$476,268.95
Checks Out	1,275.20
Book Balance	\$474,993.75

SEWER ACCOUNT

No. 3354 Thatcher Co.	388.40
No. 3355 Platt	31.92
No. 3356 Magic Valley Lab	629.00
No. 3357 Valley Wide CoOp	268.03
No. 3358 Postmaster	52.50
No. 3359 Idaho Power Co.	878.16
Bank Balance 1/31/20	\$38,623.13
Book Balance	\$37,769.63
Deposits	31,099.00
Expenditures	25,724.85
Bank Balance 2/28/20	\$43,997.28

SEWER REPAIR ACCOUNT

B&B Balance 1/10/20	\$170,082.07
Deposits	1,027.46
Expenditures	-----
B&B Balance 2/13/20	\$171,109.53

WITHHOLDING ACCOUNT

B&B Balance 1/30/20	\$10,063.47
Deposits	3,574.38
Expenditures	3,573.46
B&B Balance 2/28/20	\$10,064.39

WATER ACCOUNT

No. 9603 NCPERS	16.00
No. 9604 PERSI	2,589.36
No. 9605 State Tax Commission	671.00
No. 9606 Valley Wide CoOp	272.62
No. 9607 Home Depot	12.98
No. 9608 McHugh/Bromley	34.00
No. 9609 JUB Engineers	151.76
No. 9610 Century Link	9.00
No. 9611 Magic Valley Lab	18.00
No. 9612 Idaho Power Co.	3,610.90
No. 9613 T. Naylor	85.19
No. 9614 L. Hatch	8.51
No. 9615 L. Long	8.51
No. 9616 M. Whitesell	8.51
No.. 9617 A. West	8.51
No. 9618 J. Brauburger	2,836.66
No. 9619 J. Loughmiller	2,567.44
No. 9620 L. Swainston	2,964.90
No. 9621 P. Riley	382.14
No. 9622 Blue Shield	1,976.00
Bank Balance 1/31/20	\$267,581.06
Book Balance	\$263,289.65
Deposits	34,380.21
Expenditures	28,832.39
Bank Balance 2/28/20	\$273,128.88
Checks Out	4,317.38
Book Balance	\$268,811.50

REVENUE SHARING ACCOUNT

No. 1262 Craig Hobdey	250.00
No. 1263 Lincoln County	500.00
Bank Balance 1/31/20	\$35,944.08
Book Balance	\$35,794.08
Deposits	4,100.10
Expenditures	750.00
Bank Balance 2/28/20	\$39,294.18
Check Out	150.00
Book Balance	\$39,144.18

STATE TREASURER'S FUND

CITY ACCOUNT

1/31/20 Balance	\$638,390.54
Deposit	
2/29/20 Balance	

WATER ACCOUNT

1/31/20 Balance	\$207,941.81
Deposit	
2/29/20 Balance	

SEWER ACCOUNT

1/31/20 Balance	\$196,833.62
Deposit	
2/29/20 Balance	

After no further business Councilman Hatch made the motion to adjourn the meeting, 2nd by Councilman West. Motion Carried.

Meeting Adjourned

Mayor Tom Naylor

City Clerk Lu Ann Swainston