

On February 12, 2019, the City of Richfield held a Public Hearing for the Richfield School District #316 at 7:00 P.M.

Mayor Charles Buttane opened the public hearing to hear comment from the public on the construction of a New Gymnasium, Vo Ag Building and HVAC for the entire school.

PUBLIC HEARING:

City Councilman in attendance was: Maureen Ward, Leaven Hatch, Levi Long and Mark Whitesell and Mayor Buttane.

Employees present: Lu Ann Swainston, Jason Brauburger, Jose Loughmiller and Pat Riley P&Z Administrator.

Guests included Lori Royal, Annie West, and Superintendent Mike Smith.

Pat Riley informed the city council of the 5 separate permits.

- (1). HVAC to build mechanical closets and install new furnace and air conditioning system in existing class rooms.
- (2) Build a pre engineered building shell to house the future gymnasium.
- (3) Build out gymnasium building and finish construction within previously permitted pre engineered metal building shell.
- (4) Build a pre engineered building shell to house the future new Vo Ag building.
- (5) Complete construction of the Vo Ag building within the previously permitted pre engineered building shell

The site has been selected for the Gym and Vo Ag building.

The school hopes to have the HVAC work complete before school starts in August of 2019.

There was no comment from the guests in attendance.

CONDITIONAL USE PERMIT:

The conditional use permit was applied for by the Richfield School District to relocate the modular trailer to a different location. The city ordinance requires that all trailers must be put on a permanent foundation; they are asking to allow the modular to be placed at a different location and to be allowed to block the trailer instead of a permanent foundation. There plans are only having the trailer for approximately 2 years. The modular trailer was manufactured in Oregon but allowed in Idaho.

No comments from the public.

PUBLIC HEARING:

Water and Sewer Hook Up/Maintenance Fee has been read the 3 times as required by Idaho Code, publication of the Ordinances was published in the Courier News.

The fee has been increased from \$1000.00 to \$1500.00 for each water and sewer connection, the line from owner's property up to 100 feet out to the water or sewer main connection. Any service in excess of 100 feet at the property owner's expense must pay \$25.00 per linear foot.

No public comment was received.

The Public Hearings were adjourned.

Mayor Charles Buttane called the regular meeting to order at 7:20 P.M.

Roll Call: Councilman Maureen Ward present, Councilman Leaven Hatch present, Councilman Levi Long present, Councilman Mark Whitesell and Mayor Charles Buttane present.

Employees: Jason Brauburger, Jose Loughmiller, Pat Riley and Lu Ann Swainston were all in attendance.

Guests included: Lori Royal, Annie West.

ACTION ITEMS:

Set and approve Agenda: Councilman Long made the motion to approve the agenda, 2nd by Councilman Leaven Hatch. Motion Carried.

Minutes: Councilman Maureen Ward made the motion to amend the minutes to read that after coming out of executive session a vote was taken, 2nd by Leaven Hatch. Motion Carried.

The minutes should have read that Councilman Ward made the motion to give the Lincoln County Sheriff Rene Rodriguez a 6 month trial starting January 1, 2019, to provide law enforcement for the city. The sheriff or designee would address the mayor and city council every 3 months (quarterly) a report of activities in the city, 2nd by Councilman Levi Long. Motion Carried.

Minutes: Councilman Maureen Ward made the motion to waive the reading and approve the minutes with the correction, 2nd by Councilman Levi Long. Motion Carried.

Treasurer's Report: Councilman Mark Whitesell made the motion to approve the treasurer's report as sent out to each councilman and the interest received from the State Treasurer's Fund for General Fund, Water Account and Sewer Account, 2nd by Councilman Leaven Hatch. Motion Carried.

PUBLIC HEARINGS: ACTION ITEMS:

(1) The Mayor asked for comments from the City Council on the 5 building permits for the Richfield School District No. 316.

1. HVAC
2. Gymnasium Shell
3. Gymnasium build out gym building and finish construction
4. Vo Ag Building Shell
5. Vo Ag Complete construction

Councilman Maureen Ward made the motion to approve the 5 building permits for the school, 2nd by Councilman Mark Whitesell.

- (2) Water and Sewer Maintenance Hook up Fee raising the fees for hookup to city Services from \$1,000.00 each to \$1,500.00 each. Councilman Leaven Hatch made the motion to approve the hook up fees for each service, 2nd by Councilman Maureen Ward. Motion Carried.
- (3) Location of Modular Trailer for the School District. The City Council gave the school district 2 years to place the modular on a temporary foundation after the 2 years is the school decides to keep the modular a permanent foundation will have to be placed under the modular. Councilman Maureen Ward made the motion to grant the temporary foundation for 2 years, 2nd by Councilman Long. Motion Carried.
- (4) Ordinance No. 255: The City Council needs to do an amendment for closing of Elmore Avenue and Kootenai Avenue. The assessor from Lincoln County stated that the ordinance must read vacating Elmore Avenue and Kootenai Avenue between blocks 35 and 51 in addition vacate the alleys in Block 35 and 46 West of Tiger Drive. Councilman Hatch made the motion, 2nd by Councilman Whitesell to amend the ordinance. Motion Carried. The Amended Ordinance No. 255 will be published in the paper. Councilman Ward made the motion to waive the 2nd and 3rd reading of the ordinance, 2nd by Councilman Long. Motion Carried.

ACTION ITEMS:

The grant the city applied for safety and sidewalks will be granted February 21, 2019.

Annie West on Outlaw Day June 8, 2019, it will be the 64th Year.

Friday Night June 7, 2019, their will be a bull riding on main street.

Saturday Events:

Breakfast at the school

Parade down Main Street

Arena Events

Mud Bog

Street Dance

Councilman Whitesell made the motion to approve the Outlaw Day Events, 2nd by Councilman Long. Motion Carried.

Annie also presented a drawing and/or picture of an addition to the cook shack at the arena for a permanent cover over the barbeque grills to get out of the hot sun or stormy weather. They are asking permission to do the project and help with the costs. They are asking for donations or will have a fund raiser to help get the funds for the project. Mayor Buttane state that the city could donate \$600.00 out of the Revenue Sharing Account to help with the project. Pat Riley building administrator stated that the Planning and Zoning would issue a building permit, but would waive the fees. Councilman Hatch stated he would like to hold off on voting to wait and see what Glanbia Foods is going to donate before the city donates funds. Councilman Hatch made

the motion to approve the addition to the cook shack, 2nd by Councilman Long. Motion Carried. Councilman Ward made the motion to temporarily hold off on the donation to the Riding Club for the donation of funds, 2nd by Councilman Hatch. Motion Carried.

The City Maintenance Crew removed the concrete slab behind the announcer stand last year and replaced it with gravel to set the port-a-potties on. Jason and Jose stated that they had spoken with the company that brings the port-a-potties they like to tie down the units so that is why they removed the concrete.

Annie West asked about spraying and mowing at the arena before June 8, 2019. They requested at least 2 more port-a-potties up town and 2 more at the arena with some being handicapped. Lighting was also discussed because they are so dark inside, but all the city has is from the street lights, maybe the port-a-potty companies have some with battery packs with lights. They will look into that. Councilman Hatch made the motion to order additional port-a-potties making 8 total, 2nd by Councilman Long. Motion Carried.

Baker Insurance Company out of Gooding, Idaho will get the insurance for Outlaw Days festivities.

Catering permit for the arena: The main street Bar and Grill will get the permit for this year. Lori Royal asked if they set up a beer garden outside on their patio would they need a catering permit. City Clerk will contact the State Liquor Dispensary for clarification.

Annie will talk with the Highway District about road closed signs for the street dance. The City will borrow the dumpster (Timberline Trash) from the school to place at the bars for the events.

Jason stated to the mayor and city council that the city has received the Reuse Permit for the sewer system. He also stated that the city is still waiting from the state on the IPDES permit. He spoke with JUB Engineer Tracy Ahrens about up dating the Operation & Maintenance Manual (Plan of Operation), the Quality Assurance Plan that DEQ stated that needs to be done.

Tracy and Jason discussed the water line on Cassia Avenue and Tiger Drive. Jason asked the city council who will pay for the T and valve for the school water line. The school will need a 6" fire suppression line to the gym, with a 2" service to the building for domestic water.

Mayor also stated that the city will be doing work on a plan for a sewer line that goes to the river. The lady from DEQ stated the time line would be within 5 years. The Army Corp of Engineers, JUB Engineers, DEQ and the city maintenance are trying to find a solution to getting a line to the river, over the years the live stream has changed and has created an oxbow. The pipe line would intersect with the existing pipe line outside of the wet land area and extending it into a live flow again. The cost could be upwards of \$60,000.00 if everyone agrees on a plan.

ACTION ITEMS:

Prosecuting Attorney: The prosecuting attorney agreed on the agreement for prosecutorial services for the city from February 1, 2019 to December 31, 2019. The City Clerk wrote up the new agreement. Councilman Ward made the motion to approve the agreement, 2nd by Councilman Hatch. Motion Carried.

The city received a check from Lincoln County Commissioners for December 2018, for 10% of fines in the amount of \$67.50. The sheriff is to give a report every 3 months to the city council; the agreement is on a 6 month trial basis.

The Lincoln County Commissioner minutes of January 22, 2019, made a statement in the minutes that the city council wanted more tickets issued, that was not the case at all, the council just asked for a report on what tickets were written. Councilman Ward made the motion to write a letter of correction to the commissioners and the sheriff and to be placed in the Lincoln County minutes, 2nd by Councilman Hatch. Motion Carried.

Inspection for School Buildings: Pat Riley stated that he was going to bring in Material Testing Laboratory out of Twin Falls, Idaho, for the inspections, the contractors will pay for these inspections. The State will do the plan review which is a state law. The contractor will hire special inspectors for each project that is being done (foundation, rebar, structural steel, etc.) Pat stated that he will verify all the steps are being done correctly and then will sign off on the Occupancy permit at the end.

Bills were read by the city clerk. Councilman Leaven Hatch made the motion to pay the bills as read, 2nd by Councilman Mark Whitesell.

Planning and Zoning Commission is still working on the zoning ordinance additions. When they are done they will submit it to the City Council for review then each will have to hold public hearings.

CITY ACCOUNT

No. 6543 Cintas	235.44
No. 6544 State Ins. Fund	3,413.00
No. 6545 Century Link	178.91
No. 6546 Timberline Trash	61.50
No. 6547 Verizon Wireless	107.49
No. 6548 Quill Corp.	413.84
No. 6549 Courier News	747.63
No. 6550 National Auto Parts	16.26
No. 6551 Valley Wide CoOp	72.98
No. 6552 LuAnn Swainston	36.65
No. 6554 Idaho Power Co.	1,039.68
No. 6555 Zion's Bank	64.67

WATER ACCOUNT

No. 9322 NCPERS	16.00
No. 9323 PERSI	2,262.45
No. 9324 State Tax Commission	664.00
No. 9325 JUB Engineers	1,261.26
No. 9326 Century Link	16.00
No. 9327 Magic Valley Lab	90.00
No. 9328 McHugh/Bromley	89.43
No. 9329 Ferguson's	634.25
No. 9330 Fastenal	11.94
No. 9332 Idaho Power Co.	3,779.50
No. 9333 C. Buttane	46.17
No. 9334 M. Ward	8.55
No. 9335 L. Hatch	8.55
No. 9336 L. Long	8.55

B&B Balance 1/31/19	\$384,365.33
Deposits	15,083.84
Expenditures	6,366.31
Bank Balance 2/28/19	\$393,081.86
Checks Out	61.50
Book Balance	\$393,020.36

No. 9337 M. Whitesell	8.55
No. 9338 J. Brauburger	2,928.03
No. 9339 J. Loughmiller	2,618.15
No. 9340 L. Swainston	2,908.63
No. 9341 P. Riley	374.65
No. 9342 Blue Shield	1,769.30

SEWER ACCOUNT

No. 3273 Magic Valley Lab	629.00
No. 3274 Thatcher Co. Inc.	420.54
No. 3275 JUB Engineers	218.89
No. 3276 Zion's Bank	150.00
No. 3277 Postmaster	56.00
No. 3278 Idaho Power Co.	864.21
No. 3279 Glanbia Foods	13,845.00

Bank Balance 1/31/19	\$316,685.57
Book Balance	\$316,476.72
Deposits	33,668.11
Expenditures	23,837.35
Bank Balance 2/28/19	\$326,516.33
Check Out	3,445.73
Book Balance	\$323,070.60

REVENUE SHARING

Bank Balance 1/31/19	\$29,650.85
Book Balance	\$29,590.62
Deposits	42,624.00
Expenditures	41,627.78
Bank Balance 2/28/19	\$30,647.07
Check Out	56.00
Book Balance	\$30,591.07

No. 1233 Craig Hobdey	250.00
No. 1234 E. Scott Paul	75.00
No. 1235 Lincoln County	500.00

Bank Balance 1/31/19	\$29,726.98
Book Balance	\$29,401.98
Deposits	3,933.39
Expenditures	825.00
Bank Balance 2/28/19	\$32,835.37
Check Out	325.00
Book Balance	\$32,510.37

SEWER REPAIR ACCOUNT

B&B Balance 1/11/19	\$167,492.64
Deposits Int.	1,056.09
Expenditures	-----
B&B Balance 2/8/19	\$168,548.73

WITHHOLDING ACCOUNT

B&B Balance 1/31/19	\$10,049.86
Deposits	3,505.90
Expenditures	3,505.13
B&B Balance 2/28/19	\$10,050.63

STATE TREASURER'S FUND

City Account

Balance 1/31/19	\$623,583.02
Int. Deposit	
Balance 2/28/19	

Sewer Account

Balance 1/31/19	\$192,268.08
Int. Deposit	
Balance 2/28/19	

Water Account

Balance 1/31/19	\$203,118.61
Int. Deposit	
Balance 2/28/19	

Mayor Charles Buttane

City Clerk Lu Ann Swainston

After no further business, Councilman Long made the motion to adjourn the meeting at 8:00 P.M., 2nd by Councilman Hatch. Motion Carried.

Meeting Adjourned

