

On February 12, 2018, the Richfield City Council held their regular city council meeting at 7:00 P.M.

Mayor Charles called the meeting to order.

Roll Call: Councilman Maureen Ward present, Councilman Leaven Hatch present, Councilman Levi Long present, Councilman Mark Whitesell present and Mayor Charles Buttane present.

Employees: Jason Brauburger Maintenance and Lu Ann Swainston City Clerk was in attendance.

Guests included: Tracy Ahrens, JUB Engineer.

Agenda: Jason added gravel to the agenda at 3:30 P.M. Discussion can be held, but no action can be taken. Councilman Ward made the motion to approve the agenda, 2<sup>nd</sup> by Councilman Hatch. Motion Carried.

Minutes from previous meeting: Councilman Long made the motion to waive the reading and approve the minutes, 2<sup>nd</sup> by Councilman Whitesell. Motion Carried.

Treasurer's Report: Councilman Hatch made the motion to waive the reading and approve the report, 2<sup>nd</sup> by Councilman Long. Motion Carried.

JUB Engineer Tracy Ahrens met with the City Council on the projects that the engineers and the city employees have been working on.

1) EPA Violations:

The EPA responded on February 12, 2018 after JUB submitted the information that they had asked for. They had some clarifying questions they needed answered before any action will be taken against the city. Dan Ayers with JUB has submitted more information to them, waiting to hear back from EPA the deadline for response is March 10, 2018.

- 2) Sludge De-Watering since the weather has been warmer DEQ Joe Otero gave permission for the de-watering could begin in the next 2 weeks. Weather permitting.
- 3) Draft Wastewater Reuse Permit is still in the hands of DEQ could be another month before the city will see the permit.
- 4) JUB on the drawing of records for the water line replacement on Kootenai Avenue. They are still working on them.
- 5) De-chlorination project has been completed waiting for JUB to give drawings of record approval.
- 6) Sign Grant has been completed. Tracy stated that there are other grants out there if the city is interested in applying for. Deadline is in November. Most of the grants are not total 100% pay, most are 50 to 80% pay back.

Mayor Buttane stated that the recharge is happening now for the next 4 weeks for the water mitigation. The city will be receiving a bill for the recharge.

A letter was read into the record from Brenda Farnworth County Clerk, she had called to be put on the agenda for the meeting. She was unable to attend because of personal reasons. She assured the Mayor and City Council that the election problems that happened in November 2017 has been rectified and again apologized for the mistake.

City Drug Workplace Policy for employees, the plan had to be rewritten to handle the semi-synthetic opioids. After a clerical error Councilman Ward made the motion to approve the policy, 2<sup>nd</sup> by Councilman Hatch. Motion Carried. A City Councilman will need to be trained along with Mayor Buttane within the next year.

Lincoln County Commissioners invited mayors, highway districts to their next commissioner meeting to discuss hiring a code enforcer to enforce dog ordinances, water on road issues. The initial cost could be \$100,000.00 split among the entities that would be interested in the code enforcer.

Councilman Hatch asked to have a meeting with Sheriff Rodriguez at the next city council meeting he would like more information.

Jason discussed purchasing chips for the upcoming oiling season; he explained the bids that the highway districts received which were a lot higher than last years. Decision will be made at next months meeting.

The city personnel policy: changes need to be made to the policy, at the next meeting the council will go over the policy.

Councilman Hatch stated that Glanbia will be donating eggs for the community Easter egg hunt. Councilman Hatch also stated that Glanbia wants to help the rural communities in whatever the city can come up with (improvements, new projects, etc) deadline for projects is at the end of March 2018.

Glanbia has already done a lot for the community and all is greatly appreciated.

Bills were read by the City Clerk. Councilman Maureen Ward made the motion to pay the bills, 2<sup>nd</sup> by Councilman Leaven Hatch. Motion Carried.

CITY ACCOUNT

No. 6384 Century Link	175.77
No. 6385 Verizon Wireless	108.44
No. 6386 Cintas	188.00
No. 6387 Timberline Trash	61.50
No. 6388 Valley Wide CoOp	341.90
No. 6389 Pat Riley	347.55
No. 6390 Quill	200.00
No. 6391 L. Swainston	22.20
No. 6392 State Insurance Fund	3,224.00
No. 6393 Times News	214.42
No. 6394 Home Depot	35.00
No. 6395 Idaho Power Co.	1,082.22

WATER ACCOUNT

No. 9041 NCPERS	16.00
No. 9042 PERSI	2,213.92
No. 9043 State Tax Commission	674.00
No. 9044 Ferguson's	12.00
No. 9045 Century Link	16.00
No. 9046 Magic Valley Lab	2,366.00
No. 9047 McHugh Bromley	106.69
No. 9048 JUB Engineers	87.20
No. 9049 Wood River RC&D	300.00
No. 9050 Valley Wide CoOp	364.85
No. 9051 Idaho Power Co.	4,555.42
No. 9052 C. Buttane	46.17
No. 9053 M. Ward	8.55
No. 9054 L. Hatch	8.55

Bank Balance 1/31/18	\$313,090.42
Book Balance	\$313,008.18
Deposits	7,864.99
Expenditures	5,004.40
Bank Balance 2/28/18	\$315,771.01
Check Out	1,143.72
Book Balance	\$314,627.29

No. 9055 L. Long	8.55
No. 9056 M. Whitesell	8.55
No. 9057 J. Brauburger	2,825.23
No. 9058 J. Loughmiller	2,386.72
No. 9059 L. Swainston	2,817.00
No. 9060 P. Riley	363.73
No. 9061 Blue Shield	1,785.60

SEWER SYSTEM

No. 3183 Thatcher Co. Inc.	416.23
No. 3184 Magic Valley Lab	551.00
No. 3185 Valley Wide CoOp	373.89
No. 3186 Industrial Electric	2,089.54
No. 3187 JUB Engineers	334.47
No. 3188 JUB Engineers	5,568.68
No. 3189 Postmaster	55.30
No. 3190 Idaho Power Co.	1,055.19

Bank Balance 1/31/18	\$253,232.06
Book Balance	\$252,825.58
Deposits	32,849.31
Expenditures	28,188.38
Bank Balance 2/28/18	\$257,892.99
Check Out	4,721.96
Book Balance	\$253,171.03

REVENUE SHARING ACCOUNT

No. 1197 Craig Hobdey	250.00
No. 1198 E. Scott Paul	75.00
No. 1199 Lincoln County	500.00

B&B Balance 1/31/18	\$19,162.96
Deposits	32,902.35
Expenditures	35,110.39
Bank Balance 2/28/18	\$16,954.92
Check Out	1,110.49
Book Balance	\$15,844.43

B&B Balance 1/31/18	\$22,669.97
Deposits	3,760.44
Expenditures	825.00
B&B Balance 2/28/18	\$25,605.41

SEWER REPAIR ACCOUNT

B&B Balance 1/11/18	\$180,042.36
Deposits	1,032.60
Expenditures	-----
B&B Balance 2/28/18	\$181,074.96

WITHHOLDING ACCOUNT

B&B Balance 1/31/18	\$10,042.62
Deposits	3,627.60
Expenditures	3,627.31
B&B Balance 2/28/18	\$10,042.91

STATE TREASURER'S FUND

City Account

Water Account

Sewer Account

1/31/18 Balance	\$611,080.28
Deposits Int.	699.05
2/28/18	\$611,779.33

1/31/18	\$199,046.12
Deposit Int.	227.70
2/28/18	\$199,273.82

1/31/18	\$206,325.35
Deposit Int.	236.04
2/28/18	\$206,561.39

At 7:40 P.M. Councilman Levi Long made the motion to adjourn the city council meeting, 2<sup>nd</sup> by Councilman Leaven Hatch. Motion Carried.

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Mayor Charles E. Buttane

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City Clerk Lu Ann Swainston

