

On December 10, 2018, at 7:00 P.M., The City of Richfield held their regular city council meeting.

Mayor Charles Buttane called the meeting to order.

Roll Call: Councilman Maureen Ward present, Councilman Leaven Hatch present, Councilman Mark Whitesell present and Mayor Charles Buttane present.

Employees present: Lu Ann Swainston city clerk, Jose Loughmiller p&z president and maintenance employee.

Guest included Tracy Ahrens JUB Engineer.

ACTION ITEMS:

1. Agenda: Councilman Hatch made the motion to approve the agenda as set and posted, 2nd by Councilman Whitesell. Motion Carried.
2. Minutes: Councilman Ward made the motion to waive and approve the minutes from the previous month's meeting, 2nd by Councilman Hatch. Motion Carried.
3. Treasurer's Report: Councilman Hatch made the motion to waive and approve the treasurer's report, 2nd by Councilman Whitesell. Motion Carried.

ACTION ITEMS: ORDINANCES

1. 2nd Reading of Ordinance pertaining to official newspaper for the City of Richfield. Councilman Ward made the motion to approve the reading, 2nd by Councilman Hatch. Motion Carried.
2. 2nd Reading of Ordinance raising the Water maintenance/hook up fee to \$1,500.00 plus an additional \$25.00 per foot of pipe for more than 100 feet. Councilman Whitesell made the motion to approve the 2nd reading, 2nd by Councilman Ward. Motion Carried.
3. 2nd Reading for Ordinance raising the Sewer maintenance/hook up fee from \$1,000.00 to \$1,500.00 plus an additional \$25.00 per foot if more than 100 feet total. Councilman Hatch made the motion, 2nd by Councilman Whitesell. Motion Carried.
4. The 2nd Reading of restrictions of roadways was read. Councilman Hatch made the motion to approve the 2nd reading, 2nd by Councilman Ward. Motion Carried.
The 3rd and Final Reading of the 4 ordinances will take place next month. Each ordinance must be published in the legal newspaper one time before the ordinances become law.

Information for JUB Engineer Tracy Ahrens: Tracy informed the city council and mayor that the Safety Sidewalk Grant had been submitted before the deadline of December 6, 2018, by Ivan McCracken.

The drawing of record for the newly placed water line on Lemhi Avenue is being complete and will be sent to DEQ.

JUB has submitted the Lagoon #1 and Lagoon #2 Seepage Testing Results to the Department of Environmental Quality after removing solids from the Lagoon. Every 10 years a seepage test needs to be done.

IPDES Discharge from DEQ: Information has been requested from DEQ to The City of Richfield and JUB Engineers. The channel to the river from the sewer lagoons has changed over the years so the city and JUB are asking DEQ to allow the city to relocate the channel to the river for discharge. They want this to be in the new permit for the NPDES permit.

The City received the Sewer System Annual Report for 2017 from DEQ, with some recommendations on reporting to be written in the 2018 report that is due the 31st day of January 2018.

ACTION ITEMS:

Snow Removal Update: Councilman is still against the snow blower to remove snow from sidewalks, said the employees do not have time to snow blow the sidewalks. He would rather see a snow blade be put on the front of the existing tractor or a brush system for the tractor. Councilman Whitesell made the motion to table the item until further information could be given, 2nd by Councilman Ward. Motion Carried.

Employee's medical insurance. Regence Blue Shield Medical Insurance decreased by \$19.00 per month with the same coverage. Councilman Hatch made the motion to approve the premium of \$1,769.30 per month, 2nd by Councilman Ward. Motion Carried

Tree Lighting Overview: Councilman Ward thanked everyone involved in making the 1st Annual Tree Lighting a success. Discussion was held on maybe doing another tree to the south of the one that was done. The city will need to order more tea lights for next year. It was also decided that possibly rent a lift to hang the tree lights next year for safety purposes.

Christmas Employee Bonus: Mayor Buttane recommended giving the 4 employees a \$300.00 bonus. Councilman Hatch made the motion, 2nd by Councilman Ward. Motion Carried.

Planning & Zoning Commission: President Jose Loughmiller informed the City Council that the commission is asking that the snow load ordinance be amended to include the wind speed load. This will be placed in the zoning ordinance also. Councilman Hatch made the motion to change the snow load ordinance to include the wind speed load, 2nd by Councilman Whitesell. Motion Carried.

It was noted that Ryan Fuchs has hired Joe Matheney to dig in the sewer line from his residence to the lift station. The road will be bored by Joe Matheney so will not have to patch the road before winter.

Jason and Jose has installed the electrical wiring in the new city shop, waiting on Idaho Power to hook the electricity to the electric panel on the outside of the building.

Road Patched: The road has been patched with mix on main street and Lemhi Avenue.

Bills were read by the City Clerk. Councilman Hatch made the motion to pay the bills, 2nd by Councilman Ward. Motion Carried.

CITY ACCOUNT

No. 6520 Friday's Market	132.29
No. 6521 Century Link	177.28
No. 6522 Timberline Trash	61.50
No. 6523 Cintas	194.72
No. 6524 Home Depot	145.23
No. 6525 Gem State Welders	75.71
No. 6526 Verizon Wireless	107.43
No. 6527 Ace Hardware	21.58
No. 6528 Zion's Bank	90.29
No. 6529 Valley Wide CoOp	1,243.70

No. 6531 J.P. Cooke Co.	52.82
No. 6532 Wood River RC&D	34.40
No. 6533 U.S. PostOffice	250.00

Bank Balance 11/30/18	\$344,754.79
Book Balance	\$344,693.29
Deposits	10,825.06
Expenditure	3,683.32
Bank Balance 12/31/18	\$351,896.53
Check Out	21.58
Book Balance	\$351,874.95

SEWER ACCOUNT

No. 3260 Thatcher Co. Inc.	626.64
No. 3261 Magic Valley Lab	590.00
No. 3262 Valley Wide CoOp	1,146.07
No. 3263 Postmaster	55.30
No. 3264 Idaho Power Co.	786.12

Bank Balance 11/30/18	\$29,657.03
Book Balance	\$29,607.03
Deposits	31,247.00
Expenditures	31,818.53
Bank Balance 12/31/18	\$29,085.50
Check Out	50.00
Book Balance	\$29,035.50

SEWER REPAIR ACCOUNT

B&B Balance 11/13/18	\$165,412.00
Deposits	1,038.14
Expenditures	-----
B&B Balance 12/31/18	\$166,450.14

WITHHOLDING ACCOUNT

B&B Balance 11/30/18	\$10,048.20
Deposits	3,341.83
Expenditures	3,340.98
B&B Balance 12/31/18	\$10,049.05

WATER ACCOUNT

No. 9274 NCPERS	16.00
No. 9275 PERSI	2,154.34
No. 9276 State Tax Commission	653.00
No. 9277 H.D. Fowler	164.74
No. 9278 Magic Valley Lab	124.00
No. 9279 Century Link	16.00
No. 9280 McHugh Bromley	162.24
No. 9281 No. Snake Groundwater	3,830.05
No. 9282 Ferguson's	704.25
No. 9283 Valley Wide CoOp	1,207.32

No. 9285 Platt's	865.52
No. 9286 Idaho Power Co.	3,522.31
No. 9287 J. Brauburger	256.68
No. 9288 J. Loughmiller	256.68
No. 9289 L. Swainston	256.68
No. 9290 P. Riley	277.05
No. 9291 C. Buttane	46.17
No. 9292 M. Ward	8.55
No. 9293 L.Hatch	8.55
No. 9294 L. Long	8.55
No. 9295 M. Whitesell	8.55
No. 9296 J. Brauburger	2,825.23
No. 9297 J. Loughmiller	2,505.52
No. 9298 L. Swainston	2,817.00
No. 9299 P. Riley	363.73
No. 9300 Blue Shield	1,769.30

Bank Balance 11/30/18	\$305,274.40
Book Balance	\$305,013.10
Deposits	35,073.49
Expenditures	31,322.37
Bank Balance 12/31/18	\$309,025.52
Check Out	843.58
Book Balance	\$308,181.94

REVENUE SHARING ACCOUNT

No. 1227 Craig Hobdey	250.00
No. 1228 E. Scott Paul	75.00
Bank Balance 11/30/18	\$30,753.77
Book Balance	\$30,503.77
Deposits	44.38
Expenditures	575.00
B&B Balance 12/31/18	\$30,223.15

STATE TREASURER'S FUND

CITY ACCOUNT

Balance 11/30/18	\$621,019.71
Deposits	1,253.34
Expenditures	-----
Balance 12/31/18	\$622,273.05

WATER ACCOUNT

Balance 11/30/18	\$202,283.67
Deposits	408.25
Expenditures	-----
Balance 12/31/18	\$202,691.92

SEWER ACCOUNT

Balance 11/30/18	\$191,477.71
Deposits	386.44
Expenditures	-----
Balance 12/31/18	\$191,864.15

Being no further business for the Richfield City Council, Councilman Hatch made the motion to adjourn the meeting, 2nd by Councilman Whitesell. Motion Carried.

Meeting Adjourned

Mayor Charles Buttane

City Clerk Lu Ann Swainston