

On August 8, 2016, at 7:00 P.M., The Richfield City Council held 2 public hearings.

(1) Conditional Use Permit: Laurel Schmidt

(2) Budget Hearing Fiscal Year 2016-2017

Laurel Schmidt applied for a conditional use permit to place a 16 X 20 garage/shed on Block 71 Lots 4-6. She cannot meet the required 8 ft setbacks from the adjacent property owner. Notice was provided to property owners and residents within the land being considered, three (300) feet of the external boundaries. The permit applies to the particular site and cannot be transferred, if and when ownership changes the permit is null and void.

Comments from patrons were taken at that time. Alex Sutter stated that she has removed older sheds to replace with a new structure which is an improvement to her property. Ben Holland stated that it is an improved addition.

Budget Fiscal Year 2016-2017: There were no comments from the public on the budget hearing.

Mayor Charles Buttane adjourned the public hearings.

Agenda: No additions were added.

Mayor Buttane called the regular meeting to order at 7:15 P.M.

Councilman Holland made the motion to approve the agenda as posted and sent out to each councilman, 2nd by Councilman Hatch. Motion Carried

Roll Call: Councilman Ron Holland, Councilman Danny Ward, Councilman Maureen Ward, Councilman Leaven Hatch and Mayor Buttane were in attendance.

Employees: Jason Brauburger Maintenance, LuAnn Swainston City Clerk, Pat Riley P&Z Administrator.

Guests included: Dave Naber, Tammy Wayment, Hobie Peterson, Ben Holland, Alex Sutter, Cindi Dawson, Jose Loughmiller, Laurel Schmidt and Lynn Drewien.

Minutes: Minutes of the previous meeting were sent out to each councilman.

Councilman Maureen Ward made the motion to waive the reading and approve the minutes, 2nd by Councilman R. Holland. Motion Carried.

Treasurer's Report: Councilman Hatch made the motion to waive the reading, and approve the Treasurer's Report, 2nd by Councilman Danny Ward. Motion Carried.

Conditional Use Permit: Laurel Schmidt to place a 10 X 20 garage/shed on her property. She cannot meet the set back requirements.

The Planning and Zoning Commission recommended to the city council to approve the conditional use permit with 2 stipulations. (1) That the permit would become null and void when the property changes ownership (2) Fire Code requires 3' set back from the building unless a fire barrier is placed on the inside wall closest to the home.

Councilman Danny Ward made the motion 2nd by Councilman Maureen Ward to approve the conditional use permit with the 2 stipulations. Motion Carried.

Fiscal Year Budget 2016-2017

Tax Levy Ad Valorem:	General Fund	\$34,711.
	Recreation	4,000.
	Tort	7,000.
	Street & Lights	11,000.
	Total	\$56,711.

General Fund Estimated Expenditures:

Administration	32,000.
Building Permits	3,000.
Wages	40,000.
Contingency	5,000.
Animal Control	1,000.
Irrigation	4,000.
Rocky Ledge & RV Park	1,000.
Planning & Zoning	2,000.
Sidewalk Replacements	4,000.
Total	\$92,000.

Other Expenditures:

Recreation	6,500.
Irrigation Fund	7,300.
Street Light Fund	12,000.
Street & Alley Fund	99,000.
Tort Fund	10,000.
State Revenue Sharing Fund	30,000.
Water System	390,000.
Sewer System	102,000.
Total	\$748,800.

The City Clerk read Budget Ordinance No.243, Councilman Holland made the motion to approve the 1st reading of the ordinance, 2nd by Councilman Hatch. Motion Carried.

Councilman Hatch made the motion to suspend the 2nd and 3rd reading of the ordinance, 2nd by Councilman Maureen Ward. Motion Carried.

Building Permits: (1)Velda Schoolcraft to place a stand alone structure over her mobile home at 385 W. Oneida Avenue. Councilman Hatch made the motion to except the application for a building permit, 2nd by Councilman Danny Ward. Motion Carried.

(2) Mike McCormick for a single wide trailer to be placed in his trailer park on Blake Street. 2000 Champion 14 X 60. The trailer is coming from Jackson, Wyoming and has the Wyoming HUD Insignia on it. The trailer does need a roof once it is set down a roof will be put on.

The Richfield Planning and Zoning Commission recommended approval of the permit on August 3, 2016 at their P&Z Meeting.

Opposition was addressed by several members of the community during the permit process. Tammy Wayment stated that they have a few concerns. She stated that they should have been told what the plan was going to be with the trailer coming in instead of hear say. Her concerns were the placement of the two trailers that will be placed behind the 2 already placed trailers. The existing trailers run east and west where the 1 being brought in will run north and south. Is there set backs off the Big Wood Canal pipe line that was buried last year and will that be met? Parking, trash and dogs were a concern. Who is going to police that?

She informed the city council they do not have good water pressure at their place and will this affect them more?

Hobie Peterson stated that the rules of the law are what are at stake. Almost 25 years ago Don Erwin met with the Planning and Zoning Commission and the Richfield City Council to annex his property into the city to make a trailer park on both sides of Kootenai Avenue. The City Council approved his plan to place trailers on his property, as long as he meets the set backs off the city streets and the distance between the trailers per Idaho Fire Code.

In 1992, the annexation was approved by the P&Z Commission and Richfield City Council. The ownership of the trailer park has since changed twice. Mayor Buttane stated that the only thing the P&Z and City Council can govern is the set backs from the street and between the trailers meeting fire code standards.

Lynn Drewien addressed the city council having lived in Richfield. She asked why the property was zoned commercial and why can it not be changed? She felt that all rights should be protected (trailer park residents and residents of the City).

Pat Riley P&Z Administrator stated that it being zoned commercial allows the trailers to be set down without a foundation.

Hobie asked if the people of Richfield decided they wanted this zoning changed is their anyway that they can do this? The mayor stated that it could be changed, but are the citizens of Richfield willing to pay for it.

Ben Holland asked if every permit goes through the Planning and Zoning Commission before a permit can be issued. The administrator and city clerk can issue permits without going to the P&Z as long as there is not a problem with the permit or zoning, if there is an issue then they would have to wait for the next meeting.

Alex Sutter stated that he is at the end of the line and his water pressure is not very good; he is wondering if this is going to affect him more? The mayor stated that in September

or October the city will be laying new water lines on Kootenai Avenue for 3 blocks, the upgrade will increase the pressure.

Councilman Maureen Ward asked Ben Holland and Pat Riley to present a site map showing the placement of the trailer and the roads for the property.

Alex Sutter stated that maybe the P&Z Commission and City Council should look at a zoning ordinance for trailer parks allowing a certain square feet like residential houses are required to have.

Mayor Buttane asked the Planning and Zoning Commission to work on an ordinance for trailer parks to where it specifies square footage for each trailer being set in the trailer park.

Mayor Buttane asked for a motion to except the building permit as presented with the set backs being met, square footage between trailers per Idaho Fire Code and the trailer being inspected newer than 1976. Councilman Hatch made the motion to except the building permit, 2nd by Councilman Holland. Motion Carried.

Bid opening of 50 X 100 Storage Building. The City Council received 3 bids.

- (1) Larsen Roofing-Burley, Idaho \$105,500.
- (2) Joe's Backhoe Service-Richfield, Idaho 129,814.
- (3) F-Mtz Construction, Inc.-Hailey, Idaho 183,300.

After some discussion the Council asked Pat Riley to do some research on each contractors work and report back in 2 weeks. Councilman Maureen Ward made the motion, 2nd by Councilman Hatch. Motion Carried

Meeting will be August 22, 2016, at 7:00 P.M.

Councilman Danny Ward: Welcome Sign to be placed on each end of hwy 26/93. He stated that he had spoken with Alex Sutter he has a few Eagle Scouts that need a project and that they could help out. He will report back next month.

Clark Hand Memorial Bench: Jason reported that Glen Branen will find a replacement.

Marty Lira: Water Bill at 2 places totaling \$1,032.50. The city has turned her water off for non payment for several months. (1) old trailer is \$320.12 (2) new trailer \$712.38. She has gone to Lincoln County Commissioners for assistance on the bill. If the county agrees to pay \$950.00 of the bill, they were wondering if the city would waive the remaining balance. Councilman Holland made the motion that if the county pays the \$950.00, the city will waive the \$80.00, if the county does not the water will stay off, 2nd by Maureen Ward. Motion Carried

Jason Brauburger Water Tower Inspection: Mountain West Commercial Diving came and inspected the inside of the water tower. He verbally stated that he would get the report to us before the city council meeting tonight. He was having issues with his computer sending the report out, but that he would get the report to us and soon as he could get the report down loaded. He stated that the tower was in good condition. He stated to Jason that he was going to video the inside to the tower again. He found 2 holes on the tank cover that needs to be repaired. He submitted an estimate to repair the 2

small holes and add a gasket to the hatch lid in the amount of \$1,125.00. Councilman Danny Ward made the motion to have Mountain West Commercial Diving repair the 2 small holes in the tank cover, 2nd by Councilman Hatch. Motion Carried. There is very little sediment in the bottom of the tank.

Jason spoke with the city council about trading the backhoe off and purchasing an excavator. He had 4 proposals submitted (Burks Tractor for a Case and a Kubota. (Western States a CAT) and then (Arnolds Machinery for a Volvo). 2 companies would take the backhoe as a trade in, of approximately \$24, 500.00, but the prices were not very good. Excavator came in at \$74,900.00 costing the city \$50,400.00. Volvo said their machines are worth \$80,014.00 with a municipal discount making the machine \$56,824.00 with the backhoe to be sold separately. Western States \$64,900.17 plus sent financial information with interest being 3.2% with no trade in. Jason thinks that the city backhoe would be worth \$25,000. to \$30,000. He stated that the backhoe is a nice machine has some limitations with pipe replacement being one of them. With a smaller bucket on the mini would benefit cleaning ditches and etc. He feels that a mini excavator would be more versatile. Snow Removal is a concern, but Jason says having a loader now and the 2 tugs with plows on them is all that is needed. Councilman Maureen Ward asked out of which fund would the excavator come out of and if it was budgeted in this upcoming Fiscal Year. The Mayor and Clerk did not allocate money for a excavator for this year or next year.

Bills were read by the City Clerk. Councilman Holland made the motion to pay the bills, 2nd by Councilman Maureen Ward. Motion Carried.

CITY ACCOUNT

No. 6096 J. Loughmiller	25.07
No. 6097 G&K Services	327.83
No. 6098 Snake River Hydraulics	120.12
No. 6099 Zion's Bank	350.00
No. 6100 Century Link	171.47
No. 6101 Timberline Trash	88.00
No. 6102 Times News	463.81
No. 6103 Badger Bearing	136.87
No. 6104 D&B Supply	29.99
No. 6105 Ann's Auto & Ag	99.52
No. 6106 Ace Hardware	36.95
No. 6107 Newman Signs	36.18
No. 6108 H.D. Fowler	164.27
No. 6109 Piper's	7.56
No. 6110 Sweet's	95.68
No. 6111 Valley Wide CoOp	21.49
No. 6112 Idaho Power Co.	1,062.03
No. 6113 Fastenal	125.29
No. 6114 P. Riley	505.58
No. 6115 Pat Riley	350.00
Bank Balance 7/30/16	\$259,044.59
Book Balance	\$258,953.89
Deposits	10,183.90

WATER ACCOUNT

No. 8625	16.00
No. 8626 PERSI	2,102.22
No. 8627 State Tax Commission	614.00
No. 8628 Magic Valley Lab	16.00
No. 8629 Century Link	16.00
No. 8630 Verizon Wireless	140.32
No. 8631 Idaho Fire Extinguishers	296.75
No. 8632 ProWest Engineering	2,776.44
No. 8633 Williams & Meservy	39.00
No. 8634 Ferguson Water	26,950.49
No. 8635 JUB Engineers	457.00
No. 8636 Idaho Power Co.	5,352.42
No. 8637 Mtn. West Diving	800.00
No. 8638 R. Hwy District	1,037.10
No. 8639 C. Buttcan	46.17
No. 8640 R. Holland	8.55
No. 8641 D. Ward	8.55
No. 8642 M. Ward	8.55
No. 8643 L. Hatch	8.55
No. 8644 J. Brauburger	2,574.78
No. 8645 J. Loughmiller	2,265.46
No. 8646 L. Swainston	2,688.21
No. 8647 P. Riley	345.54
No. 8648 Blue Shield	1,764.60

Expenditures	4,282.23
Bank Balance 8/30/16	\$264,946.26
Check Out	88.00
Book Balance	\$264,858.26

SEWER ACCOUNT

No. 3017 Magic Valley Lab	300.00
No. 3018 Industrial Electric	539.25
No. 3019 Layne Pump	9.00
No. 3020 Stukenholtz Lab	51.00
No. 3021 Postmaster	60.55
No. 3022 Idaho Power Co.	1,138.26

Bank Balance 7/30/16	\$52,863.72
Book Balance	\$52,804.92
Deposits	30,456.80
Expenditures	28,721.29
Bank Balance 8/30/16	\$54,599.23
Check Out	60.55
Book Balance	\$54,538.68

SEWER REPAIR ACCOUNT

B&B Balance 7/11/16	\$161,529.80
Int. Deposit	1,026.54
Expenditures	-----
B&B Balance 8/10/16	\$162,556.34

STATE TREASURER'S FUND

CITY ACCOUNT

BALANCE 7/30/16	\$602,657.88
INT. DEP	
BALANCE 8/30/16	

WATER ACCOUNT

BALANCE 7/30/16	\$226,275.58
INT. DEP.	
BALANCE 8/30/16	

SEWER ACCOUNT

BALANCE 7/30/16	\$223,353.24
INT. DEP.	
BALANCE 8/30/16	

Bank Balance 7/31/16	\$252,076.90
Book Balance	\$252,059.80
Deposits	40,485.81
Expenditures	56,372.01
Bank Balance 8/30/16	\$236,190.70
Check Out	25.65
Book Balance	\$236,165.05

REVENUE SHARING ACCOUNT

No. 1154 Craig Hobdey	250.00
No. 1155 E. Scott Paul	75.00

B&B Balance 7/30/16	\$19,399.63
Deposits	3,424.82
Expenditures	325.00
B&B Balance 8/30/16	\$10,039.99

WITHHOLDING ACCOUNT

B&B Balance 7/30/16	\$10,039.63
Deposits	3,334.74
Expenditures	3,334.38
B&B Balance 8/30/16	\$10,039.99

The City Council thanked the city employees for their hard work this last month with several issues.

Councilman Leaven Hatch made the motion to adjourn the meeting at 8:30 P.M., 2nd by Councilman Ron Holland. Motion Carried.

Meeting Adjourned

Mayor City of Richfield

City Clerk

Meeting #2

On August 22, 2016 at 7:00 P.M., The Richfield City Council held a City Council Meeting.

Agenda: Irrigation Water on 800 N. Road

Mayor Charles E. Buttane called the meeting to order.

Roll Call: Councilman Ron Holland, Councilman Danny Ward, Councilman Maureen Ward, Leaven Hatch and Mayor Charles Buttane were all in attendance.

Guests included: Pat Riley City P&Z Administrator and Ben Holland.

Old Business: Bid on Building 50 X 100

After some discussion on the bids received at last city council meeting, the Mayor asked Pat Riley to research the individuals that bid the building and report back to the city council at this meeting.

Pat met with Larsen Roofing from Burley, Idaho. He does good work, but when he bid the building he did not include the 5 doors that were suppose to be in the bid.

Mayor Buttane stated that either (1) Except the building without the doors, (2) Rebid, (3) Take the next bid.

After discussion Councilman Leaven Hatch made the motion to reject the lowest bid of Larsen Roofing of \$105,500.00, award to the next bid Joe's Backhoe Service in the amount of \$129,814.00, 2nd by Councilman Danny Ward. Motion Carried. 1 abstained vote by Councilman Ron Holland. Conflict of Interest.

Irrigation Water in Borrow Pit along 800 N. where the oiling of the road was done this year. The edge of the road was very soft and will possibly break up in that area.

Councilman Holland stated that he would talk with Glanbia Foods to see if they would adjust their pivot.

After no further business Councilman Leaven Hatch made the motion to adjourn the meeting, 2nd by Councilman Danny Ward. Motion Carried.

Meeting Adjourned

Mayor Charles Buttane

City Clerk City of Richfield

