

On April 9, 2018, The City of Richfield City Council held their regular meeting at 7:00 P.M. at the Richfield City Office.

Mayor Charles Buttane called the meeting to order.

Roll Call: Councilman Maureen Ward present, Councilman Leaven Hatch present, Councilman Levi Long present, Councilman Mark Whitesell present.

Employees present Jason Brauburger, Jose Loughmiller city maintenance and City Clerk Lu Ann Swainston.

Guests included Ivan McCracken JUB Engineer, Karrie Hamilton, Kat Ingalls, Al Garrett and Thelma Martz.

Open Meeting Law the State Legislature has done some changes on advertising the meetings. If the city has a web site the agenda must be on the agenda on the Wednesday before the Monday City Council Meeting. Action Items or discussion items must be listed on the agenda.

Public Records Request: Social Security Numbers, Drivers License Numbers are not to be given out.

Agenda: Councilman Hatch made the motion to approve the agenda as posted and sent to each councilman and mayor, 2nd by Councilman Ward. Motion Carried

Minutes: Councilman Long made the motion to waive the reading and approve the previous months meeting, 2nd by Councilman Whitesell.

Treasurer's Report: Councilman Ward made the motion to waive the reading and approve the treasurer's report, 2nd by Councilman Long. Motion Carried.

Ordinance: The city clerk read the preamble for the proposed public records request ordinance for the 2nd time, Councilman Hatch made the motion to approve the 2nd reading, 2nd by Councilman Whitesell. The 3rd & Final Reading will be during the May 2018, meeting.

Jason reported on the sludge removal that took place today Monday April 9, 2018, and will finish up tomorrow Tuesday April 10, 2018. He stated that Will Granden had done a good job. The application could be done in the fall of this year. The seepage test will need to be done this summer according to DEQ.

Chip purchase: Councilman Hatch made the motion to purchase a year of chips for \$8,000.00 from Walker Sand and Gravel from Bellevue, Idaho, 2nd by Councilman Whitesell. Jason spoke with Joe Matheney about hauling the chips to Richfield, he agreed when he comes back to Richfield in the evenings from the Wood River Valley he would bring down a load. After further discussion the city council agreed to purchase 2 years of chips instead of the 1 year. Motion was made by Councilman Hatch, 2nd by Councilman Long. Motion Carried.

Building Permit: (1) Nathan Brownlee applied for a building permit to place a 29 X 76 manufactured home with a 2 car garage of 26 X 24 at 180 E. Bannock Avenue. A site map and plans was presented to the P&Z Commission and Building Inspector Pat Riley. The Richfield Planning and Zoning recommended to the city council approval of the permit. Councilman Hatch made the motion to approve the permit, 2nd by Councilman Ward. Motion Carried. Building Permit will be issued.

(2) Mike McCormick applied for a building permit to place a 24 X 64 1975 double wide home at the Trailer Park on Blake Street. Mr. McCormick submitted a site plan with how the trailer will be placed in the trailer park. The home is in Cassia County. The State of Idaho Department of Building Safety issued a compliance rehabilitation certificate for the trailer. Building Inspector Pat Riley also inspected the trailer before it can be brought into the City. Minor repairs will need to be done once it is placed in the trailer park. The permit includes adding an addition of 12 X 64 onto the back side of the trailer. The addition cannot be attached to the manufactured home. Councilman Levi Long made the motion to approve the permit as long as the building inspector approves the permit, 2nd by Councilman Mark Whitesell. Motion Carried.

Thelma Martz met with the city council to discuss the sewer line at 250 E. Bannock Avenue. Block 26 lots 4-6. The sewer continues to back up in the backyard; the pipe may be broke with tree roots growing inside. The line was installed in an existing sewer line for another residence. The solution would be to install a new sewer line hooking into the main line on 1st street and Cassia Avenue. Councilman Ward made the motion to allow them to hook into the sewer line, 2nd by Councilman Hatch. Motion Carried.

Water Line Project: from 3rd street east to 1st street on Elmore Avenue 3 blocks. Mayor Buttane and council would like to see the project completed in 3 weeks. Installation of 4 fire hydrants will be placed at the intersections. Councilman Levi Long made the motion for the city maintenance crew to lay the water line, 2nd by Councilman Mark Whitesell. Motion Carried.

Mayor Buttane stated the gravel needs to be placed along Kootenai Avenue where the water line was put in last year; the dirt has settled additional gravel needs to be laid.

Backflow preventers: Discussion was held on backflow preventers. All new construction will need to have a backflow preventer installed at the owner's expense. An Ordinance is being written by the city attorney will be ready for next month's meeting.

Mayor Buttane stated that the city needs to transfer money from the Sewer State Treasurer's Fund to the Sewer Account to pay for the sludge removal and additional expenses that is taking place in the sewer account. Councilman Ward made the motion to allow the mayor and city clerk to decide how much needs to be transferred for expenses, 2nd by Councilman Leaven Hatch. Motion Carried.

Discussion was held on raising the sewer rates possibly in June of 2018. The increase would be as much or more than \$10.00 per month. No decision was made at this time.

Bills were read by the city clerk. Councilman Hatch made the motion to pay the bills, 2nd by Councilman Levi Long. Motion Carried.

CITY ACCOUNT

No. 6410 Richfield Highway Dist.	246.25
No. 6411 Big Wood Canal Co.	4,202.90
No. 6412 Thornton Publishing	221.54
No. 6413 Century Link	181.74
No. 6414 Pat Riley	368.64
No. 6415 Verizon Wireless	107.44
No. 6416 Valley Wide CoOp	186.30
No. 6417 Cintas	155.46
No. 6418 Zion's Bank	56.50
No. 6419 Timberline Trash	61.50
No. 6420 Idaho Power Co.	1,046.83
No. 6421 Pat Riley	403.16
No. 6422 Jose Loughmiller	8.96
No. 6423 US Post Office	38.15

Bank Balance 3/31/18	\$312,997.40
Book Balance	\$312,932.53
Deposits	16,901.02
Expenditures	7,293.12
Bank Balance 4/30/18	\$322,605.30
Check Out	126.37
Book Balance	\$322,478.93

SEWER ACCOUNT

No. 3200 Magic Valley Lab	735.00
No. 3201 Sweet's Septic	350.00
No. 3202 Industrial Motor Service	718.48
No. 3203 Thatcher Co.	381.23
No. 3204 JUB Engineers Inc.	858.89
No. 3205 JUB Engineers Inc.	1,502.79
No. 3206 Dept. of Administration	118.50
No. 3207 Idaho Power Co.	1,006.35

B&B Balance 3/31/18	\$11,562.61
Deposits	29,953.00
Expenditures	31,287.29
B&B Balance 4/30/18	\$10,228.32

SEWER REPAIR ACCOUNT

B&B Balance 3/12/18	\$182,102.81
Deposits	1,032.24
Expenditures	-----
B&B Balance 4/13/18	\$183,135.05

WATER ACCOUNT

No. 9084 NCPERS	16.00
No. 9085 PERSI	2,137.32
No. 9086 State Tax Commission	645.00
No. 9087 JUB Engineers	149.30
No. 9088 McHugh Bromley	50.31
No. 9089 Magic Valley Lab	16.00
No. 9090 Century Link	16.00
No. 9091 Idaho Power Co.	4,498.06
No. 9092 Postmaster	61.25
No. 9093 C. Buttane	46.17
No. 9094 M. Ward	8.55
No. 9095 L. Hatch	8.55
No. 9096 L. Long	8.55
No. 9097 M. Whitesell	8.55
No. 9098 J. Brauburger	2,825.23
No. 9099 J. Loughmiller	2,590.09
No. 9100 L. Swainston	2,817.00
No. 9101 P. Riley	363.73
No. 9102 Blue Shield	1,785.60

Bank Balance 3/31/18	\$261,824.08
Book Balance	\$261,755.68
Deposits	35,682.04
Expenditures	26,054.56
Bank Balance 4/30/18	\$271,451.56
Check Out	129.65
Book Balance	\$271,321.91

REVENUE SHARING ACCOUNT

No. 1203 Craig Hobdey	250.00
No. 1204 E. Scott Paul	75.00
No. 1205 Lincoln County	500.00

Bank Balance 3/31/18	\$24,856.32
Book Balance	\$24,781.32
Deposit	3,531.44
Expenditures	825.00
Bank Balance 4/30/18	\$27,562.76
Check Out	75.00
Book Balance	\$27,487.76

WITHHOLDING ACCOUNT

B&B Balance 3/31/18	\$10,043.26
Deposits	3,317.01
Expenditures	3,316.60
B&B Balance 4/30/18	\$10,043.67

STATE TREASURER'S FUND ACCOUNT

CITY ACCOUNT

Balance 3/31/18	\$612,596.30
Deposits Int.	
Balance 4/30/18	

WATER ACCOUNT

Balance 3/31/18	\$199,539.93
Deposits Int.	
Balance 4/30/18	

SEWER ACCOUNT

Balance 3/31/18	\$206,837.23
Deposits Int.	
Balance 4/30/18	

After no further business Councilman Leaven Hatch made the motion to adjourn the meeting at 8:10 P.M., 2nd by Councilman Mark Whitesell. Motion Carried.

Meeting Adjourned

Mayor Charles Buttane

City Clerk Lu Ann Swainston