

On October 3, 2018, the Richfield Planning and Zoning Commission held their regular meeting at 6:00 P.M., at the Richfield City Office.

President Jose Loughmiller called the meeting to order.

Roll Call of members: Keith Laudert present, Diana King present, Kathy Kent present, Jose Loughmiller present, P&Z Administrator Pat Riley present and Secretary Lu Ann Swainston.

#### ACTION ITEMS:

Agenda: Keith Laudert made the motion to approve the agenda as posted with no additions to the agenda, 2<sup>nd</sup> by Diana King. Motion Carried.

Minutes: Previous months minutes were sent to each commission member. Keith Laudert made the motion to approve the minutes with no corrections or additions, 2<sup>nd</sup> by Diana King. Motion Carried.

#### ACTION ITEM:

##### New Business:

Update Building Permit Fees: The P&Z Commission discussed increasing the building permit fees after some discussion it was determined to leave the fees as they are. Keith Laudert made the motion to leave the permit fees as they are now, 2<sup>nd</sup> by Diana King. Motion Carried.

##### Zoning Ordinance Biannual Review:

Updates were discussed for the Zoning Ordinance.

Add a section (G) page 9 Foundation requirements for mobile/manufactured homes refer to Ordinance No. 211 and 215.

Add Snow Load in definitions page 11 section 4.70 and move each section down one number. Reference Ordinance No. 198 Snow Load Ordinance. The P&Z Commission would like to amend the snow load ordinance to also include the wind load of 70 pounds per square foot on a building.

Keith Laudert made the motion to include the wind load to the Snow Load Ordinance No. 198, 2<sup>nd</sup> by Diana King. Motion Carried.

Add Wind Load definition to section 4.89 page 13 to read the load placed by the wind speed and air density on a building. The Cities wind speed is in the Snow Load Ordinance No. 198. to read 70 pounds per sq. ft.

Page 13 Chapter 4 General Provisions: Add a line stating that the Area of Impact Commission member is appointed by the Lincoln County Commissioners and approved by the mayor.

Page 17 Chapter 13 Set-Backs:

Residential and Agricultural Zoned is 8 feet from property line

From Alley is 8 feet from property line

Bordering Property line is 8 feet from property line

Commercial Zoned--No set backs on the front and/or sides. Alley is 8 feet from property line

Light Industrial—No set backs on the front and/or sides. Alley is 8 feet from property line.

Public Use Zoning—No set backs on the front and/or sides. Alley is 8 feet from property line.

Foundations for Stick Built Homes. The city is using the Idaho Building Code for foundations. It was discussed on whether have a separate ordinance foundations. Pat will discuss with the city council at their next meeting, Keith Laudert made the motion to table the decision until Pat talks with the city council, 2<sup>nd</sup> by Diana King. Motion Carried.

Tiny Houses were discussed. Pat will talk with the state to see how they are handling the tiny house regulations.

Living in camp trailers were discussed with no decision.

Items to add to agenda for next months meeting:

1. Zoning Ordinance changes
2. Foundation Ordinance
3. Tiny Houses
4. Living in Camp Trailers how long.

P&Z Commission member Keith Laudert made the motion to adjourn the meeting at 7:00 P.M., 2<sup>nd</sup> by Diana King. Motion Carried.

Meeting Adjourned

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President Jose Loughmiller

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Secretary Lu Ann Swainston