

On July 6, 2016, at 7:00 P.M., the Richfield Planning and Zoning Commission held their regular scheduled meeting.

President of the Commission Jose Loughmiller call the meeting to order.

The Commission welcomed Diana King as a new member to the P&Z Commission.

Roll Call: Members Keith Laudert, Jose Loughmiller, Diana King and P&Z Administrator Pat Riley were present.
Secretary LuAnn Swainston was also in attendance.
Guest included Laurel Schmidt.

Agenda: Keith Laudert made the motion to approve the agenda as posted and sent to each member, 2nd by Diana King. Motion Carried.

Minutes: Keith Laudert made the motion to approve last months minutes, 2nd by Diana King. Motion Carried.

New Business: Laurel Schmidt met with the commission to discuss a variance to place a shed on her property. She is unable to meet the setbacks. The shed would not be attached to the residence.

After some discussion it was determined that she needs to apply for a conditional use permit where conditions could be placed on the permit. A site map showing the lots with the setbacks from property line needs to be presented at the time of the Public Hearing. Laurel Schmidt will need to contact her neighbor Betty Piper to determine if the fence that has been placed between the properties is on whose property? A survey of the land was suggested, but Laurel stated that it wouldn't matter because she would not meet the setback.

A Public Hearing will be scheduled for the next meeting August 3, 2016, at 7:00 P.M. The property will be posted 15 days prior to the hearing and everyone 300' from the property will be notified of the hearing and comments written or oral will be taken at that time.

At 7:30 P.M. Keith Laudert made the motion to adjourn the meeting, 2nd by Diana King. Motion Carried.

Meeting Adjourned

President P&Z Commission

Secretary P&Z